CMT Author Registration

This section of the guide assists authors in generating an account that will allow them to upload their paper submissions.

1. Using the browser of your choice, go to the URL: https://cmt3.research.microsoft.com/napwx2018

2. Click on the “Create Account” link.
3. This will take you to the Log in information form. This section requires that you fill-out your Contact Information. Once complete, click the “Register” button.
4. This will take you to a verification page. To verify your account, check your email and click the verification link.

5. This will take you to a confirmation page verifying your CMT account. Click the link that says “here”.

6. This will take you to the CMT dashboard. Select the “All Conferences” tab. In the search filter, type “Hurricane Idea Challenge”, then click on the site name “Hurricane Idea Challenge”.
7. This will take you to the Author console. Click the button that says “+Create new submission”.

8. This will take you to the paper submission form. This section requires that you fill-out your paper Information. Click “Submit”.
9. This will take you to the Submission summary. Click the “Edit Submission” to make changes on your submission. The Back to Author Console button takes you back to the Author Console page.

10. The Author Console page displays your recent submission. To make changes, click the “Edit Submission”, or click “Upload” to upload a supplementary material.