

UNIVERSITY OF MIAMI

SCHOOL of BUSINESS
ADMINISTRATION



PRE-MBA MANUAL

2011 - 2012

For complete information go to www.mba.com

School of Business Administration
Office of Undergraduate Business Programs
Elisah B. Lewis, Ph.D.
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The Pre-MBA Manual is dedicated to:

2011 - 2012

Dr. John Daniels, Professor, Management

Thank you for your assistance in teaching Undergraduate students about business research!

2010 – 2011

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2009- 2010

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Dr. James W. Foley, Associate Dean, School of Business

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SCHOOL OF BUSINESS MISSION STATEMENT

“The Mission of the University of Miami School of Business is to provide an environment in which the creation and dissemination of business knowledge can flourish. The School continues to build on its competitive advantages of cultural diversity, geographic location, and outstanding faculty to improve its programs and become nationally recognized as a premier school of business.”

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2011-2012 Edition of the Pre-MBA Manual, edited by Elisah B. Lewis, Ph.D.



2011-2012

To: Pre-MBA Students at the University of Miami
From: Elisah B. Lewis, Ph.D.
Director of Undergraduate Research and Student Services

The Office of Undergraduate Research and Student Services can assist you in applying to a Master in Business Administration (MBA) program. These services complement the academic advising you receive from your School's or College's Office of Undergraduate Advising. *The Pre-MBA Manual* is available on-line for all students at the University of Miami. Anyone applying to a graduate business program can also visit the **Office of Graduate Business Programs, located in 221 Jenkins, 305-284-2510, email: mba@miami.edu - for information or to speak to a graduate admission counselor.**

Selecting an MBA program needs to be a well thought-out and researched decision. In selecting an MBA program, students should examine their individual priorities and consider the following factors: Where can I get in (GPA/GMAT/years of work experience)? Should I work full-time first and then go back to school? What is the reputation of the MBA program-is it AACSB accredited? How much will it cost? What is the location? What is the size? What special programs are offered? What joint degree programs are offered? What are the job opportunities when I graduate? These, along with a host of other considerations, are important factors that will ultimately determine which MBA program you will attend.

For answers to the above questions, I hope you will find this Pre-MBA Manual helpful in your search. Counseling appointments are available by calling 284-4641. The Office of Undergraduate Business Programs will sponsor many educational programs throughout the year. E-mails will be sent to you updating these pre-graduate school events. This year the **World MBA Tour will be held on Saturday, September 24, 2011 at the downtown Four Seasons Hotel from 2:00 p.m. - 6:00 p.m.** Admission representatives from all over the world will be available to give you brochures and answer questions; our own UM (MBA) Graduate Business programs will also be represented.

I look forward to meeting each of you and wish you the best towards your academic success in the year ahead.

**School of Business Administration
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Director of Undergraduate Research and Student Support Services
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PRE-MBA SERVICES

The Office of Undergraduate Business Programs provides a variety of services to all University of Miami students interested in applying for an MBA. For an appointment, call 284-4641 or stop by 104 Merrick. Complete a Pre-MBA registration card in 104 Merrick with your UM C# to be placed on a list serve in order to receive information. Pre-MBA services include:

1. Pre-MBA Counseling: confidential counseling in preparation for applying for an MBA (i.e. application process, general information, and discussion of your concerns).
2. The Pre-MBA Manual: on-line information about MBA programs for all students.
3. E-mails with information about educational programs and events (pre-MBA list serve).
4. GMAT registration information for seniors.
5. Sponsor of campus-wide programs for Pre-MBA students, such as Graduate School Information Sessions.
6. Programs and seminars in coordination with other University of Miami departments, such as: UM School of Business Graduate Business, Toppel Career Center and Ziff Graduate Career Center.
7. GMAT tutoring: private & small group workshops by faculty members; sessions begin throughout the year.
8. Monthly Undergraduate Research Lunch and Learn workshops provide information about areas of business research. Presentations are given by business faculty and their research students.

SCHOOL OF BUSINESS RESOURCES:

School of Business Office of Undergraduate Business Programs: 104 Merrick, 284-4641

The full service professional academic advisors stress interactive advising and efficient academic planning which is so important to assessing your career options. Students interested in obtaining a degree in business or selecting a minor in business should make an appointment to receive assistance.

School of Business Graduate Recruiting and Admissions: 221 Jenkins, 284-4607

The staff will provide applications and assistance in deciding which graduate program is right for you.

GMAT Tutorial Workshops: 104 Merrick, 305-284-4641

The purpose of these small group workshops will be to develop and enhance certain reading comprehension and quantitative skills related to problem solving and the determination of data sufficiency; these areas are tested on the GMAT. Workshops are taught by highly qualified UM faculty members.

CAMPUS RESOURCES:

Toppel Undergraduate Career Planning Center: 284-5451, University Center

(The entrance is on the outside of the building near the shuttle stop). www.miami.edu/toppel.

The Toppel Career Center also offers Graduate School educational programs and fairs throughout the year.

Opportunity: Throughout the year, Toppel offers numerous workshops, panel discussions, training sessions, career advising. Volunteer and paid business related internships are available, sign up for an internship one semester in advance. By being an active participant in these events, you will learn how to further your career.

Access: Take advantage of every opportunity you have to meet with company representatives who visit the campus. Career Expo, Career Days, Career Forums, Company Infosessions, and On-campus Interviewing are all examples of programs and services that provide access and networking opportunities.

Responsibility: The staff at the Toppel Center strives to provide you with the best career opportunities; however, it is your responsibility to take advantage of all the opportunities provided.

Academic Development Center: 284-2800, University Center room 201,

The staff offers assistance with study-skills improvement.

Counseling Center: 284-5511, Building 21-R,

Counselors offer individual sessions on how to relieve (GMAT) test anxiety.

Undergraduate Education - Helpful Hints

1. Regardless of where you prepare for an MBA, there is no such thing as a "Pre-MBA Major." One may have any major, minor, or degree to apply for the MBA. (NOTE: a minor in business administration is recommended for non-business majors).
2. Each student must select a major(s) based on personal interest and ability. In addition, your program of study should challenge you intellectually and develop your quantitative research and writing skills. Enjoy your studies and maintain a good GPA. For an idea of the GPA and GMAT score needed for selected MBA programs, read the "AACSB Accredited MBA Programs" section of the *Pre-MBA Manual*.
3. Take courses to develop your critical quantitative thinking, writing and speaking skills throughout your undergraduate career. In most cases, these courses can be used to fulfill either general education or major requirements necessary for graduation. You should also take upper level courses outside your major(s) and minor(s).
4. Some courses that are recommended are: Accounting 211, 212, Economics 211 & 212, MAS 110 & 201 & 202, MGT 304, MKT 201 or 301 and FIN 302.
5. Wherever possible, enroll in courses with professors who assign term papers and give essay exams. Some MBA applications will ask you to tell them how many courses you took in your undergraduate education that required term papers and essay exams. Keep a list somewhere as you go along.
6. Visit your professors during their office hours. It is important that professors get to know you so they will be able to write letters of recommendation for you.
7. TO DROP OR NOT TO DROP COURSES: An occasional drop is not a problem as far as MBA programs are concerned. What becomes a problem is when a student repeatedly drops one or two courses every semester and a pattern emerges. Such a transcript might warrant taking a closer look at your application. Please be conscious of the U.M. deadlines to drop courses without a "W", they are strictly enforced.

Work or Internship Experience

All students should have some type of business related work or internship experience on their resume before they graduate. Students can inquire about internships or jobs by registering with the Toppel Career Center. Internships are designed to provide UM students with quality career-related work experiences prior to graduation. You can arrange work hours to accommodate your academic schedule. There are internships available in a diverse array of areas; there are paid and unpaid opportunities.

Take the time to explore the following questions before you look for an internship or job:

1. What business do I want to work in?
2. What work schedule is feasible?
3. Does it matter if the position is paid or unpaid?
4. What is the geographic location of the position (transportation issues)?
5. Is this the type of work I would be interested in pursuing after graduation?

Questions and Answers

(1) What factors are considered for admission to an MBA program?

There are basically two primary factors involved in the MBA admissions decision: a student's undergraduate grade point average and a student's score on the GMAT (Graduate Management Admissions Test). In addition, most MBA programs may require 2-5 years of full-time work experience. Extracurricular activities should be a part of the student's college experience, see #4 below. Recommendations as well as interviews may also be required.

(2) What major should I choose?

One of the best features of Pre-MBA education is that it contains absolutely no requirements or restrictions. While no single curriculum is the ideal preparation for an MBA program, you should try to acquire a well-balanced education. MBA programs want students who can think logically, read well, write in a clear, well-organized manner, and who have some understanding of the forces that have shaped human experience. Writing skills and critical thinking skills of analysis and logic can be developed in virtually every discipline. Consequently, courses that require the preparation of research papers, and other written assignments that require the collection and analysis of data are recommended. College education stands on its own merits as preparation for a lifetime of active involvement in a diverse and changing society.

(3) Are there any specific courses a student should take, or is there a Pre-MBA curriculum?

As indicated above, a student should seek breadth in his or her undergraduate program. For students who are not Business majors, it is helpful to complete the minor in Business Administration. Some courses that are recommended (but which should not be construed as "required" for an MBA program) are: Accounting 211, 212, Economics 211, 212, Management Science 110, (or Math 161-calculus), 201, 202, Marketing 201 or 301, Management 304, Finance 302. **(Note: I recommend taking a School of Business GMAT workshop, which should assist students in preparing for the GMAT).**

(4) What about extracurricular activities?

You will not gain special recognition merely by having your name associated with most activities, but by active participation that demonstrates maturity, motivation and leadership. Activities in which you have had a strong leadership role and in which you have demonstrated the ability to work well with others can be positive factors in the MBA admissions process. The involvement need not be business-related; however, meaningful involvement in business-related organizations/activities can be of great value in two ways. First, it may prove to MBA programs that your desire to study business is well considered, and second, it serves as an excellent way for you to discover the area and extent of your own interest in business. You should be aware, however, that such activities do not substitute for a strong academic record; they merely supplement that record and enhance your chances for admission. Undergraduate research participation is also very helpful.

(5) When does a student apply for admission to an MBA program?

Apply a year before you plan to attend.

- 1) Read Pre-MBA Manual and consult with the Pre-MBA Counselor.
 - 2) Research AACSB accredited MBA programs.
 - 3) Study and prepare to take the GMAT.
 - 4) *Register for and take the GMAT in your senior year. (Test results are usually valid for up to 5 years).
 - 5) Locate on-line MBA program catalogues and application forms.
 - 6) Typed or computer generated applications should be completed and sent to the MBA programs to which the student is applying as early as possible before deadline dates.
 - 7) Complete the FAFSA or other financial aid or graduate assistant applications before deadline dates.
- (*Note: Most MBA programs require 1-5 years of full-time work experience, so refer to this Manual for future reference if you do not plan to attend graduate school directly after your senior year).

(6) What are the parts to an MBA program application?

All MBA programs are unique and therefore require different applications to complete your admission file. All MBA program applications should be typed/word processed and completed in an accurate and neat manner. **All applications should be submitted prior to each MBA program’s deadline date.** Most applications will ask for biographical information, resume and a personal statement. Some will require letters of recommendation. Most MBA programs also require an application fee that averages about \$50.

(7) What about recommendations?

Though some MBA programs do not require letters of recommendation, most do require one to three letters, usually one from professor and one from another source, such as a work supervisor. When students ask faculty members for a letter of recommendation, they should give them a stamped envelope addressed to the MBA Program. Students should also give the faculty member a copy of their resume, or other useful information that will assist the recommendation writer. (Students can write and print out their resume at the Toppel Center).

(8) Is there a special test I have to take to be admitted to an MBA program?

Yes, The Graduate Management Admissions Test (GMAT). The GMAT score ranges from 200-800. The fee is **\$250** to take the test. The GMAT includes verbal, quantitative, and analytical writing sections. Data Sufficiency and Problem Solving questions are mingled throughout the quantitative section, Sentence Correction, Reading Comprehension, and Critical Reasoning questions are mingled throughout the verbal section. The verbal and quantitative sections are multiple-choice and computer-adaptive. For the analytical writing section of the test, you will be presented with two essay topics and will write your responses using the computer keyboard. Note: The Testing Center will provide pencil and paper for you to use for computations, etc. during the test.

(9) What are the parts of the GMAT?

Note: In June 2012 the GMAT will be altered: deleted will be one of the writing sections; added with be an excel based data interpretation section, so the knowledge you learned in CIS 150 will be very helpful!

	Questions	Timing
Analytical Writing Analysis of an Issue Analysis of an Argument	1 Topic 1 Topic	30 min. 30 min.
Quantitative (Problem Solving & Data Sufficiency)	37 Questions	75 min.
Verbal (Reading Comprehension, Critical Reasoning, & Sentence Correction)	41 Questions	75 min.
	Total Time	4 hours (approx.)

Note: You cannot use a calculator for the quantitative section.

Analytical Writing Assessment:

The Analytical Writing Assessment (AWA) portion of the GMAT consists of two 30-minute writing tasks- Analysis of an Issue and Analysis of an Argument. For Analysis of an Issue, you will need to analyze a given issue or opinion and then explain your point of view on the subject by citing relevant reasons and/or examples drawn from your experience, observations, or reading. For Analysis of an Argument, you will need to analyze the reasoning behind a given argument and then write a critique of that argument.

Analytical Writing Assessment continued:

The AWA is designed as a direct measure of your ability to think critically and to communicate your ideas. More specifically, the Analysis of an Issue task tests your ability to explore the complexities of an issue or an opinion and, if appropriate, to take a position informed by your understanding of those complexities. The Analysis of an Argument task tests your ability to control the elements of standard written English.

The scoring of your essays will be based on the overall quality of your ideas about the issue and argument presented; your overall ability to organize, develop, and express those ideas; the relevant supporting reasons and examples you used; and your ability to control the elements of standard written English.

The issue and argument topics that you will find on test concern subject matter of general interest, some related to business and some to a variety of other subjects. It is important to note, however, that none presupposes any specific knowledge of business or of other specific content areas - only your capacity to write analytically is being assessed.

You may be able to download the complete list of more than 250 possible AWA topics for both Analysis of an Argument and Analysis of an Issue on **MBA.com**. Topics included in the list may appear in your actual GMAT.

The Quantitative Section:

The quantitative section of the test measures basic mathematical skills and understanding of elementary concepts and the ability to reason quantitatively, solve quantitative problems, and interpret graphic data. Two types of multiple-choice questions are used in the quantitative section - Problem Solving and Data Sufficiency. Both types of questions are intermingled throughout the section and require knowledge of arithmetic, elementary algebra, and commonly known concepts of geometry.

Problem Solving questions are designed to test basic mathematical skills, understanding of elementary mathematical concepts, and the ability to reason quantitatively and to solve quantitative problems.

Each *Data Sufficiency* question consists of a question and two statements labeled (1) and (2) that contain additional information. You must decide whether the data given in the statements are sufficient for answering the question. Data Sufficiency questions are designed to measure your ability to analyze a quantitative problem, to recognize which information is relevant, and to determine at what point there is sufficient information to solve the problem.

Verbal Section:

The verbal section of the test measures your ability to read and comprehend written material, to reason and evaluate arguments, and to correct written materials to conform to standard written English. Three types of multiple-choice questions are used in the verbal section of the GMAT- Reading Comprehension, Critical Reasoning, and Sentence Correction.

Reading Comprehension passages are accompanied by interpretive, applied, and inferential questions. The passages are up to 350 words long, and they discuss topics from the social sciences, the physical or biological sciences, and such business related fields as marketing, economics, and human resource management. Reading comprehension questions measure your ability to understand, analyze, and apply information and concepts presented in written form. All questions are to be answered on the basis of what is stated or implied in the reading material; no specific knowledge of material is required.

Critical Reasoning questions are designed to test the reasoning skills involved in (1) making arguments, (2) evaluating arguments, and (3) formulating or evaluating a plan of action. The materials on which questions are based are drawn from a variety of sources. No familiarity with the subject matter of those materials is presupposed.

Verbal Section continued:

Sentence Correction questions ask you which of the five choices best expresses an idea or relationship. The questions will require you to be familiar with the stylistic conventions and grammatical rules of standard written English and to demonstrate your ability to improve incorrect or ineffective expressions.

(10) When and Where should a student take the GMAT?

The GMAT should be taken in the beginning of the senior year, while your test taking skills are at their peak. *Your GMAT score is usually valid for up to five years.* **Tests are given throughout the year, you are permitted to take the test once a month and a maximum of 5 times during a 12 month period.** All tests are administered on the computer, no paper/pencil tests are given.

Registration: Register to take the test several weeks in advance!

Call 1-800-717-4628 or go to www.MBA.com to register

Dates: The GMAT is given Monday – Saturday, various times are available.

Cost: The GMAT test cost is \$250.

Location: Pearson Professional Test Center, 8615 S. Dixie Hwy.
Regents Bank Plaza, 2nd floor rooftop level, above Ross. Driving directions call: 786-268-8176

The GMAT is given at many locations in each state of the United States and also at many international testing locations. See the GMAT test registration book for locations.

Cost: **The cost of the test is \$250.**

I recommend registering for the test one month in advance, in order to get the date and time that you want. (Saturday test dates are often reserved several weeks ahead). When you register to take the test, you will be mailed a CD of two sample tests (GMAT Prep is also online) and tutorials for you to practice the GMAT.

(11) Should a student take the GMAT once for practice?

No, definitely not. Whenever any GMAT scores for a person are reported, all scores are reported. Since some MBA programs average the scores, (UM will take your highest score) a student should be prepared to take the test. If an individual does not perform well (scores below 600), he or she should consult the Pre-MBA counselor before registering to retake the test. Practice ahead of time by taking the sample GMAT tests, *POWERPREP®*, found on MBA.com.

(12) What should a student do to prepare for the GMAT?

Both the Graduate Management Admission Council (GMAC) and Educational Testing Service (ETS) believe it is important for all GMAT test takers to be familiar with the format of the test and the kinds of questions asked on the test. Therefore, the GMAC offers the *GMAT PREP®*, interactive software at no charge to all potential test takers. *GMAT PREP*, interactive software, features two timed computer-adaptive tests driven by the authentic GMAT testing engine used for the actual exam. It also includes hundreds of practice questions, answers, and explanations, as well as a comprehensive math review, and real-time scoring. Both the tutorials and the complete *GMAT PREP* software can be downloaded for free from **MBA.com**. A free CD-ROM version of *GMAT PREP* is also mailed to everyone who registers to take the GMAT. Additional samples of actual GMAT questions are available online. (Go to MBA.com, The GMAT, Test Preparation, download *GMAT PREP*).

You can also buy the [Official Manual for GMAT Review](#) for \$36.95, from the [UM bookstore](#), or [MBA.com / GMAC store](#). The Manual contains 800 pages of tutorial reviews and sample questions and answers. Additional [GMAT Quantitative Review](#) and [GMAT Verbal Review](#) books are sold by the Graduate Management Admission Council at [MBA.com/GMAC store](#). I recommend buying the Manual in your freshman year and spending a few hours each month reviewing the problems. This is important so you will not forget your high-school math (algebra, trigonometry, geometry, fractions, etc.), which is on the test.

(13) Is financial assistance available for the MBA?

Yes, various types of financial assistance are available for MBA students, based on both financial need and merit. There are a number of institutional and federal applications that a student must complete in order to be eligible for assistance. Financial aid application deadlines vary according to unique school and program requirements. Students should review programs' financial aid/admissions materials to determine deadline dates. Students should apply for financial aid a year in advance (for the following academic year). Federal applications are available in January for that year. Contact each school's financial aid office and fill out the required applications. Note: concerning the FAFSA, all graduate school students are considered independent, and no longer need to report parents income information. FAFSA information is used to determine your eligibility for federal aid, which for graduate school consists of loans and work-study assistance.

Some MBA programs offer graduate assistantships and scholarships based on a number of factors that could include: GMAT score, undergraduate GPA, work experience, and financial need. Students need to apply very early (before December if the program starts the following August) to be in the best possible position to compete for these scholarships.

(14) Should a student arrange interviews or visit the MBA program to which he or she is applying?

In general, MBA programs will provide interviews and tours, along with allowing perspective students to come in and pick up applications and other brochures. If a student is traveling and plans to be near a MBA program of interest, it could be helpful to visit that school. The visit will have no impact on admission but may help the student decide whether or not to apply.

The Graduate Management Admission Council sponsors several forums throughout the country in which you can meet admission staff and alumni and obtain applications from various MBA programs. For details go to events at www.MBA.com/forums. Another major program is the World MBA Tour, go to http://www.topmba.com/mba_fairs/ for a list of major cities where the tour is held.

The Toppel Career Center also offers Graduate School educational programs and fairs throughout the year.

(15) What is the difference among MBA programs?

All MBA programs are different. The following factors need to be considered:

Accreditation: The International Accreditation Council of AACSB – The Association to Advance Collegiate Schools of Business, is comprised of those institutions having achieved AACSB accreditation. This accreditation promotes excellence and continuous improvement in undergraduate and graduate education for business administration and accounting. Self evaluation and peer review assures an acceptable level of performance consistent with the school's mission. **The University of Miami School of Business is fully accredited by AACSB.** A listing of AACSB MBA programs can be found at the back of this Manual.

Credits and courses needed to graduate: All MBA programs offer a different number of core, specialty area, and elective credits to graduate. Most programs take 1-2 years (full-time) to complete.

Areas of Concentration: Areas of concentration may include: Accounting, Computer Information Systems, Economics, Finance, International Business, Legal Implications, Management, Management Science, Marketing, and Political Science, and many more. View the web site or bulletins for which concentration each MBA program offers.

Private/Public, Size, Location, and Tuition: All of these factors need to be considered in making your choice. View the web site or bulletin for information about each MBA program.

(16) What can you do with an MBA degree?

Edited by staff of the School of Business Ziff Graduate Career Center

Pre-MBA students need to think about how they are going to utilize their undergraduate education and their graduate business education in their chosen career.

An MBA offers you an opportunity to build upon a foundation of business skills learned at the undergraduate level or through prior work experience. If you do not have prior full time work experience before undertaking an MBA, it is advisable to obtain practical work experience through part time and or full time summer internships with companies in areas of possible interest to you. An internship will provide you with "real world" experience in the business community as well as give you an opportunity to exercise your classroom lessons. Outlined below are a number of job opportunities available to students graduating with an MBA. The starting level of responsibility can vary with the background, prior experience, and area of concentration of the student.

In the financial area, financial and credit analysts are sought by commercial and investment banks. Corporations need accountants, controllers, and treasurers. Accounting firms need auditors as well as tax planners. Traders are needed in commodities, foreign exchange, and bonds. Jobs are available as investment advisors for both institutions and individuals at banks as well as insurance companies.

In the marketing area, there is a need for product and brand managers, and sales representatives, strategic planners and researchers.

Computer information and system analyst graduates work as consultants or with high tech firms organizing and displaying data necessary for the efficient operation of companies. They work as system engineers and developers, as project managers and network specialists.

There are opportunities in the human resource area devising and executing compensation and related programs to maximize the utilization of a company's workforce.

The above is only indicative of the many opportunities available to you. It is also possible that you can combine a number of the skills that you learned in your MBA studies, for example, marketing financial products utilizing a new software system. If the business of America is business, then an MBA puts you in business.

Careers in Business:

account executive, accountant, advertising, applied management, area director/manager, banking, billing supervisor, administration, administration management, administration technology, applications, buyer, career counseling, communications, computer applications, computerized business & accounting, consulting, customer service, controller, department manager, E-business/commerce, economics, education, executive, finance, food services, general coordinator, general counsel, general merchandising, health administration, hotel industry, human resources, information management, information systems, information technology, insurance management, international business, management, marketing, marketing managers, medical management, medical records, mental health services, museums, network & database administration, network administrator, network engineering technician, non-profit, product line manager, professor, program director, promotions, public relations, research associate, retail, sales, small business management, systems specialist, technical management, telecommunication technology, training and design, travel, visual merchandising.

**For more information go to the U.S. Department of Labor Occupational Outlook Handbook:
www.bls.gov/oco/home.html**

A Career in Business - How an MBA Pays Off

Ziff Graduate Career Services Center:

While there are dozens of reasons for enrolling in an MBA program, one of the most obvious is a desire for career advancement. The MBA is a valuable asset in a competitive market – and may tip the scale in your favor. The business world is changing rapidly, and graduate school offers a way to keep up. It enables you to learn about new areas and it can provide confidence for moving into new roles. An MBA is truly a way to differentiate yourself from the competition.

Preparation for the MBA

The core skills and values that are essential for competent business professionals include: analytic and problem solving skills, critical reading abilities, writing skills, oral communication and listening abilities, general research skills, task organization and management skills, and the values of serving faithfully the interests of others. Individuals should seek educational and life experiences that will assist them in developing these attributes. Conducting research projects is also very helpful. Listed below are brief descriptions of the skills listed above and suggested courses and opportunities that would help to develop these skills.

Analytic and Problem Solving Skills:

Students should seek courses and other experiences that will engage them in critical thinking about important issues and that will give them experience in structuring and evaluating arguments for and against propositions that are susceptible to reasoned debate.

Recommended courses:

Business – Management Science, Management, Marketing, Finance, Business Law
Computer Science - helpful tool for dealing with expanding information networks
Mathematics & Accounting - aids in logical thought
Economics and Political Science – learn about global business and political outlooks
Natural and Physical Sciences - developing skill in reasoning and scientific methods
Philosophy - valuable for training in logic and abstract concepts: (PHI 210)
Music - theory, composition courses
Debate (see School of Communication at U.M.)

Critical Reading Abilities:

Preparation for the MBA should include substantial experience in close reading and critical analysis of complex textual material, for much of what MBA students and business professionals do involves core reading and sophisticated comprehension of transactions, documents, and other written materials.

Recommended courses:

English
Business Law
Any course where textbooks or other reading materials are required
Academic Development Center - provides reading comprehension instruction

Writing Skills:

Language is the one of the most important tools of business professionals who must learn to express themselves clearly and concisely. Development of a high degree of skills of written communication is essential.

Recommended courses:

English - Composition, Literature, Creative Writing
Any course which fulfills the University of Miami writing requirement
Senior thesis
Writing Center - offers assistance with any written assignments

Oral Communication and Listening Abilities:

The ability to speak clearly and persuasively is another skill that is essential to success in an MBA program and the practice of business. Business professionals also must have excellent listening skills if they are to understand their clients and others with whom they must interact daily.

Recommendations:

Develop good listening skills in all classes
Make formal presentations in class
Speak before groups in school, the community, or the work place
Debate and public speaking classes (Contact the Ethics Society or the School of Communication Debate Club)
Foreign Language classes –become fluent in other languages

General Research Skills:

Those wishing to prepare for an MBA program should select courses and seek experiences that will require them to plan a research strategy, to undertake substantial library research, and to analyze, organize, and present reasonably large amounts of material.

Recommendations:

Library - take a formal tour, ask the business librarian how to access all types of information (hardcopy & on-line)
Any courses that require research papers

Task Organization and Management Skills:

The study of and practice of business requires the ability to organize large amounts of information, to identify objectives, and to create a structure for applying that information in an efficient way in order to achieve desired results.

Recommendations:

Management courses

Any course - meet all deadlines for class assignments

UM Academic Resource Center - provides individualized study plans

UM Counseling Center - assists with time management skills

UM Whitten University Center - has leadership seminars

UM Student Organizations - become an active member

The Values of Serving Others:

Each member of the business profession should be dedicated both to the objectives of serving others competently and responsibly and to the goals of improving the quality and productivity of business in the global economy.

Recommendations:

Philosophy - take a course in Ethics or Professional Ethics

Volunteer Student Services - volunteer in the community

Student Organizations- take part in community service projects

Broad Awareness of Our Society and The World At Large:

The ability to understand human nature and values in view of the comprehensive nature of the world of business.

Recommended courses:

Business: Business Law, Finance, Management, and Marketing

Political Science

Economics

Entrepreneurship

Philosophy

Literature

Religious Studies

Foreign Language and Literature

Art, Music, and Theater History

Social Sciences: Anthropology, History, Psychology, and Sociology

Interdisciplinary Studies: African-American, American, International, Judaic, Latin American, and Women's

Natural and Physical Sciences

Architecture, Communication, Engineering

The Degree in Business Administration

The School of Business is one of only a small select number of business schools to earn complete accreditation for its accounting program, bachelor and master degrees. As an accredited member of the AACSB International - The Association to Advance Collegiate Schools of Business, the University of Miami provides an integrated curriculum. There is emphasis on the "interdisciplinary skills" derived from a strong liberal arts component.

The School of Business offers two degrees: a Bachelor of Business Administration and a Bachelor of Science in Business Administration. Our distinguished faculty teaches a comprehensive business curriculum that is academically challenging and includes the latest knowledge and concepts in business. Students may choose from a wide variety of majors and minors to achieve their career and educational aspirations.

The curriculum at the School of Business is designed not merely to prepare graduates for careers in business, but also to produce creative thinkers with strong communication skills. In the freshman and sophomore years, you will take a combination of general education and introductory business courses to develop strong communication, mathematical and analytical skills. In your junior and senior years, you will delve into your specialty and continue to hone your general business skills.

The Bachelor of Business Administration and the Bachelor of Science degrees include the following majors: 1) Accounting, 2) Computer Information Systems, 3) Economics, 4) Entrepreneurship, 5) Finance, 6) Health Sector Management Policy, 7) Human Resource Management, 8) International Finance and Marketing, 9) Legal Studies, 10) Management, 11) Management Science, 12) Marketing and 13) Real Estate.

The University Bulletin for your year of entry contains complete information, rules and requirements which apply to your academic career. See the on-line Bulletin for more information.

A Minor in Business Administration

Recommended for all non-business majors who plan to go on for an MBA

The School of Business offers a minor in Business Administration:

(12 credits): Accounting 211, Management 304, Marketing 301 and Finance 300.

The School of Business Administration cooperates with other schools and colleges of the University by offering the following minors: 1) Business Law 2) Computer Information Systems, 3) Economics, 4) Entrepreneurship, 5) Finance, 6) Health Sector Management and Policy, 7) Management and 8) Marketing.

Students interested in completing a minor offered by the School of Business Administration should consult with the academic advisor in the school or college of their major to determine if a minor in business is acceptable. The student must also consult with Eunice Perry in the Office of Undergraduate Academic Services, School of Business, 104 Merrick, prior to selecting a minor. All courses within the minor must be taken for a grade and completed with a C or higher grade with an overall grade point average of at least 2.0 in all minor courses. All courses in the minor department in which the student enrolls will count toward the minor grade point average.

Note: A student must have 60 earned credits and complete ACC 211 before enrolling in a Finance, Management, or Marketing course.

Additional recommended courses: Economics 211, 212, Math 161, Management Science 201 and Management 303.

General Types of American MBA Programs

There are several types of MBA programs. Programs differ by number of credits needed to graduate, number of years to complete the degree, and types of core or specialty courses offered. Check with the institution you are applying to for details.

Full-time: requires 9 credits or more per semester, students can complete an MBA program in 12 months or it can take several years.

Part-time: requires 3-6 credits per semester, students can take several years to complete the program (some schools have a limit, such as 5-7 years, in which the degree must be completed).

Executive MBA: Usually a set track, requires several years of work experience to be admitted to the program. Students are usually working while attending classes at night or on weekends.

University of Miami School of Business MBA Program

Edited by Aurora Goicochea, Assistant Director, Graduate Business Recruiting and Admissions

University of Miami MBA Contact Information

The staff of the University of Miami Graduate Business Programs office is available to assist students in the application process. For questions regarding admission requirements, or the status of an application, please call 305-284-2510, email: mba@miami.edu or stop by 221 Jenkins. The mailing address is listed below:

University of Miami
School of Business Administration
Graduate Business Programs
P.O. Box 248505
Coral Gables, FL 33124-6524

UNIVERSITY OF MIAMI SCHOOL OF BUSINESS FULL TIME MBA PROGRAM

The University of Miami offers an MBA program that is innovative, flexible, and career focused. It is designed to meet the needs of the student with an undergraduate background in business, as well as the student who is just entering the business arena. The curriculum not only prepares business leaders of the future, but also adds a valuable dimension to other professions.

The UM MBA curriculum provides a framework that accelerates growth. Students gain new perspectives and have the opportunity to prove and polish their leadership skills. They learn to think critically across subjects, linking their knowledge of management, economics and marketing with finance, business law and technology. The MBA program is a 56-credit, lock-step program composed of 29 courses. Twelve of the courses are electives that can be used toward a concentration. Course waivers allow students to substitute an elective course for some, but not all, required courses. To qualify for a waiver, a student must pass a written exam. The first year of the program is cohort in nature where classes are predetermined and taken with the same group of students. Cohort groups range in size. The second year permits a flexible schedule allowing students to enroll in elective courses, which may be used to obtain a concentration.

Curriculum – 2 Year MBA Program

Year One Fall Semester • Building Management Skills

TERM 1-1

ACC 670 Financial Reporting and Analysis
BUS 604 MBA Career Development and Enrichment
MAS 631 Statistics for Managerial Decision Making
MGT 675 Business Policy and Strategy

TERM 1-2

ACC 671 Accounting for Decision Making
BUS 602 Critical Thinking and Effective Writing
ECO 685 Managerial Economics in a Global Economy
MGT 620 Managing Through People

Year One Spring Semester • Making Management Decisions

TERM 1-3

BUS 603 Critical Thinking and Effective Speaking
FIN 641 Valuation and Financial Decision Making
MAS 632 Management Science Models for Decision Making
MKT 640 Foundations of Marketing Management

TERM 1-4

CIS 610 Foundations of Management Information Systems
FIN 642 The Financial Environment
MGT 643 Principles of Operations Management

Year Two Fall Semester • Expanding Career Opportunities

TERM 2-1

BUS 604 MBA Career Development and Enrichment
4 Electives

TERM 2-2

4 Electives

Year Two Spring Semester • The Executive Perspective

TERM 2-3

4 Electives

TERM 2-4

BSL 690 Legal and Ethical Implications of Business Decision Making
MGT 677 Corporate Strategy and Organization
MKT 650 Strategic Marketing

MBA Concentrations

Twelve elective courses that may be used towards a concentration are available in the second year of the MBA program. Students may be able to complete a concentration based on completion of required electives. Areas of concentration include: Computer Information Systems, Finance, International Business, Management, Management Science, Six Sigma, Management Science Consulting, Marketing, Mergers and Acquisitions, and Real Estate. Elective offerings are based on student demand.

UNIVERSITY OF MIAMI SCHOOL OF BUSINESS ONE YEAR MBA

The One-Year MBA program at the University of Miami School of Business Administration is offered once per year in January. This program is innovative, flexible, and career focused. It is designed to meet the needs of the student with an undergraduate degree in business, who graduated in the last seven years from an accredited university. Accreditation is defined as national (AACSB International) or regional (SACS, MSCHE, NEASC, NCA, NAAS, WASC). Accredited degrees obtained outside of the United States will be reviewed on a case-by-case basis. The curriculum prepares business leaders of the future, adding a valuable dimension to their education.

The One-Year MBA Program is a 35-credit cohort program that is completed in one year. There are no summer classes. The program is “lock-step” and students progress together through a sequential pattern of two-credit courses. The program is composed of 20 courses, seven of which are electives. There are two semesters totaling 28 weeks of class time. Each semester consist of two seven week terms. Waivers and course transfer are not permitted. Concentrations are not available or granted.

Students with less than one year of work experience are required to complete a summer internship. Internship opportunities available through the Ziff Graduate Career Services Center during the summer months.

Spring 2010 (16 credits)

Term 1-1

BUS604 MBA Career Development and Enrichment
FIN 641 Valuation and Financial Decision Making
MAS 632 Management Science Models for Decision Making
Elective
Elective

Term 1-2

BUS602 Critical Thinking and Effective Writing (1 credit)
BSL 690 Legal and Ethical Implications of Business Decision Making
CIS 610 Foundations of Management Information Systems
FIN 642 The Financial Environment
MKT 645 International Marketing

Summer 2010- Internship (No Credit)

Fall 2010 (16 credits)

Term 1-3

BUS603 Critical Thinking and Effective Speaking (1 credit)
MGT645 Principles of Supply Chain Management
Elective
Elective
Elective

Term 1-4

Elective
Elective
MGT 677 Corporate Strategy and Organization
MKT 650 Strategic Marketing

PLEASE NOTE: The curriculum and course sequence are determined by Graduate Business Programs and the academic departments, subject to faculty availability. Graduate Business Programs reserves the right to modify the curriculum and/or re-sequence courses as necessary, with or without notice.

University of Miami MBA Admission Requirements

The Graduate Admissions Committee welcomes applications from individuals whose undergraduate degrees are from accredited colleges or universities. Acceptance is based upon an evaluation of all credentials presented by the applicant. Orientation is scheduled a few days before the start of the Fall and Spring semesters. Attendance at orientation prior to the beginning of your first term is mandatory.

APPLICATION DEADLINES - Full Time MBA Fall 2012

<u>Round</u>	<u>Application Deadlines*</u>
Early Decision	October 3, 2011
Round 1**	December 1, 2011
Round 2	February 1, 2012
Round 3	April 2, 2012
Final***	June 1, 2012

* The Admission Committee will only review complete applications. Although the School of Business has deadlines as detailed above, interested candidates may apply at any time. International candidates are encouraged to apply early as the additional time required for transcript evaluation may delay the admission decision.

**Candidates who express interest in award opportunities are encouraged to apply by Round 1 as awards are limited in funding. Awards are determined upon admissions and based on merit.

***All complete application received after the final deadline will be considered on a space available basis. Candidates may check the status of their application by logging into [myUM](#). You will need your CaneID and password.

Please contact an admissions advisor directly at 305-284-2510 or mba@miami.edu for information about extended deadlines after the recommended deadline has passed.

APPLICATION DEADLINES-One Year MBA Spring 2012

<u>Round</u>	<u>Application Deadlines*</u>
Early Decision	June 1, 2011
Round 1	August 1, 2011
Round 2	October 3, 2011
Round 3	November 1, 2011
Final**	December 1, 2011

* The Admission Committee will only review complete applications. Although the School of Business has deadlines as detailed above, interested candidates may apply at any time. International candidates are encouraged to apply early as the additional time required for transcript evaluation may delay the admission decision.

**All complete application received after the final deadline will be considered on a space available basis. Candidates may check the status of their application by logging into [myUM](#). You will need your CaneID and password.

THE COMPLETE APPLICATION - Applicants should read the instructions carefully before filling out the forms and should keep copies of all material submitted during the application process. The application and all supporting documentation become the confidential property of the School of Business and cannot be returned. By submitting the application, the applicant certifies the information provided in the application is complete and accurate. The applicant also agrees that, if accepted, he or she will become familiar with and abide by the rules and regulations of the University of Miami, its Graduate School, as set forth in the Graduate Bulletin, and the School of Business Administration, Graduate Business Programs. The Admissions Committee will evaluate an application only after the file is complete with the following:

- **APPLICATION FEE:** A non-refundable fee of \$100.00 is required. Online applications will be reviewed by the Admissions Committee only upon receipt of the application fee. Personal check and credit card payment for the exact amount of the fee (in U.S. dollars) should be made payable to the University of Miami.

- **RESUME:** A current resume must be submitted with the application. Resumes should not be more than two pages in length.

- **TRANSCRIPTS:** Candidates for admission are required to hold a baccalaureate degree. Official transcripts for all undergraduate coursework as well as any post-graduate coursework from each university attended (including summer school, part-time study, or post-graduate even if only for one course) must be sent directly to the Graduate Business Programs office. An additional final transcript showing degree conferred and date of graduation should be sent after completion of any coursework still in progress at the time of admission. Applicants who received a degree from an international institution must request two official transcripts in sealed envelopes from the university attended. One set must be sent directly to Graduate Business Programs. The second set must be submitted to an official translation service. A certified English translation of both the transcript and the diploma, along with the original transcript and a photocopy of the diploma, must then be submitted to Graduate Business Programs. Transcripts should be sent to Graduate Business Recruiting and Admissions, University of Miami, P.O. Box 248505, Coral Gables, Florida 33124-6524.

- **LETTER OF RECOMMENDATION:** Each applicant is required to submit at least one letter of recommendation. Most applicants provide a recommendation from a college instructor and/or from an employer or immediate supervisor.

- **OFFICIAL GMAT SCORE REPORTS:** The applicant is required to submit a recent score (less than 5 years old) of the Graduate Management Admissions Test (GMAT). The GMAT is now administered as a computer-adaptive test (CAT) throughout North America and in many other parts of the world. Graduate Business Programs reserves the right to submit an applicant's GMAT score to Graduate Management Admission Council (GMAC).

GMAT Code for University of Miami: 7NV-S1-96

For information and registration materials, please contact GMAC at: www.mba.com

- **TEST OF ENGLISH AS A FOREIGN LANGUAGE (TOEFL):** International applicants whose native language is not English and/or who did not earn an undergraduate degree from an English-speaking institution must submit a TOEFL score with their application. The TOEFL should have been taken within 2 years prior to application for admission; a minimum score of 550 (paper-based), 80 (internet-based) or 213 (computer-based) is required. Demonstrating proficiency in written and oral English is crucial as students must participate in class discussions and presentations, as well as successfully complete written assignments. Website: <http://www.toefl.org/>

FINANCIAL ASSISTANCE

Edited by: Wendi C. Owens, Financial Aid Associate Director

Various types of financial assistance are available for graduate business students, based on both financial need and merit. There are a number of institutional and federal applications that a student must complete in order to be eligible for assistance. **Federal aid for graduate school consists mainly of loans.** Contact each MBA program's financial aid office and fill out the required applications.

Deadline Dates

Financial aid application deadlines vary according to unique school and program requirements. You should review schools' and programs' financial aid/admissions materials to determine deadline dates. You should apply for financial aid applications during your senior year (for the following academic year).

Scholarships

Merit Based: a limited number of merit based scholarships are awarded to eligible students on the basis of academic achievement (determined from G.P.A. and/or GMAT scores).

Need Based: a limited number of need based scholarships are awarded to eligible students on the basis of merit and financial need (determined from G.P.A. / GMAT scores and FAFSA reports).

FEDERAL PROGRAMS

General Eligibility Requirements:

In order to be considered for federal financial aid programs a student must:

1. Be a citizen, national or permanent resident of the United States
2. Be enrolled or accepted for enrollment
3. Be enrolled at least one half-time for the course of study being pursued
4. Be making satisfactory progress in the course of study
5. Not be in default of, nor owe a refund for, any aid received previously
6. Sign a Statement of Educational Purpose of funding and Registration Compliance
7. Be registered for Selective Service (military draft) if required to do so by federal law

FAFSA: Federal Student Aid Form:

A single federal application is used to determine financial need. The form is called the Free Application for Federal Student Aid (FAFSA). This application is produced, distributed, and processed by the Secretary of Education. It must be used to determine the need and eligibility of students applying for funds from the Title IV programs. No fee is charged for the collection and processing of the data or the delivery of federal financial aid through the "free form."

All graduate and professional students are independent -- and should not report parental financial information on the FAFSA. (Students should check with their potential school, as some ask for this information for scholarship purposes). The applicant should file the financial aid form via the internet @ www.fafsa.ed.gov as soon as income tax information for the immediate past year is available and tax forms have been completed. Students may use estimated figures until actual tax returns have been filed. Many business schools use a rolling admissions process therefore applicants should have financial aid information completed as early as possible so that they may be awarded a financial aid package.

Financial Aid Tips:

1. Be aware of each business school's priority deadline(s) for financial assistance.
2. Complete the FAFSA and institutional forms as required, when they become available. Apply for every kind of financial aid available, or appropriate to you.
3. Find out if a particular MBA Program office handles its own financial aid or if this is done through a main office at the University.
4. Keep track of all of your financial aid forms as carefully as you keep track of your application forms.
5. Complete non-need based merit scholarship applications at each school if available.
6. Inquire about jobs on campus, perhaps as a resident adviser.
7. Be aware of what the total cost will be: tuition, fees, books, supplies, room/board, transportation, etc. Make sure you have the financial resources to cover all of these items.

General Sources of Aid Available to Students

The following is a description of the loans available to graduate and professional students for the 2012-2013 academic year. Students should remember that these are loans and must be repaid.

1. **Federal Direct Unsubsidized Stafford Loan:** Students may borrow up to \$20,500 per academic year through the Federal Unsubsidized Stafford Loan. Interest may either be paid by the student or capitalized, while in school. Any interest that has accrued will be added to the principal at that time. Repayment begins six months after graduation, withdrawal from the program, or when dropping to less than half-time enrollment. Any interest not paid during school will then be capitalized and added to the principle.
2. **Federal Perkins Loan:** Federal Perkins loans are available to business students at some schools. The amount is determined by the school itself from results obtained from the FAFSA. Financial need is a must and the amount may vary from year to year depending upon available funds at the school. The in-school interest rate is -0%- . Payments begin nine months after a student leaves school at an interest rate of 5%. The aggregate amount is \$40,000 for both undergraduate and graduate study.
3. **Federal Direct Graduate PLUS Loan:** The Graduate PLUS Loan is also available, students may borrow up to the cost of attendance minus financial aid. The borrower must be credit worthy, as any adverse credit could result in the loan being denied. The loan has a 7.9% fixed interest rate. Interest begins to accumulate at the time the first disbursement is made.
4. **Alternative Loans:** There are several alternative loans available from commercial lenders to help students meet living expenses and educational costs beyond tuition. They are based on credit-worthiness, which means a credit check will be done by the lender. We recommend that students request a copy of their credit reports to be sure that there are no errors and that all valid credit problems are addressed before applying through one of the alternative loan programs. Applications for these loans are available online from the lenders directly. Students are required to do a "Self-Certification" prior to the lender processing the request.
5. **College work/study:** These funds can be an additional source of financial aid. Eligibility requirements are based upon the results of the FAFSA. A student may work up to a maximum of 20 hours per week.

One provision of the college work/study program is that 5% of a University's work study funds must be designated for public service. This is a golden opportunity to fund summer public interest jobs. Students should check with their financial aid office to see if this program is available. Most universities' fiscal year ends on June 30 and most students could be funded for at least five to six weeks.

6. **Federal Direct Loan Consolidation:** Consolidation options can also be explored to help reduce the possibility of default. Consolidation is the combination and/or extension of repayment periods for the loans a student has borrowed under the federal programs. Eligible loans for consolidation include the Federal Subsidized Stafford Loan, the Federal Unsubsidized Stafford Loan, the Federal Supplemental Loan for Students, the Federal Perkins Loan/NDL Loan, and Health Professional Loans.

The Department of Education's Direct Loan Program is the only agency that offers consolidation. For more information you can go to: <http://loanconsolidation.ed.gov/>.



Scholarship Searches

Be sure to visit each University's financial aid website for possible scholarship sources.

Financial Aid Information and Sources

U.S. Department of Education, Student Financial Assistance

<http://www.ed.gov/finaid.html>

U.S. Department of Education, FAFSA application (electronic process)

<http://www.fafsa.ed.gov>

Florida Information Resource Network

<http://www.firn.edu>

Florida Department of Education

<http://www.floridastudentfinancialaid.org/osfahomepg.htm>

Florida Department of Education, Office of Student Financial Assistance

<https://www.floridastudentfinancialaid.org/ffelp/home/ffelpmain.asp>

The Scholarship Page

<http://www.scholarship-page.com>

SRN Express

<http://www.srnexpress.com>

CollegeBoard Expan FundFinder

<http://www.collegeboard.org>

CollegeNet Mach 25

<http://www.collegenet.com>

GoCollege

<http://www.gocollege.com>

Fastweb

<http://www.fastweb.monster.com>

SallieMae Scholarship Search

<http://www.salliemaewiredscholar.com>

RSP Funding Focus

<http://www.freschinfo.com>

College Quest

<http://www.petersons.com/ugchannel/>

Telephone Access

Florida Department of Education, Office of Student Financial Assistance: (888) 827-2004

State offered grants, scholarships, and critical teacher shortage information.

Financial Aid For International Students

International students should investigate financial aid in their own countries. Government-sponsored scholarships, grants, and government educational loans may be available. The following publication may be helpful: *A selected List of Major Fellowship Opportunities and Aid to Advanced Education for Foreign Nationals*. Write to the National Science Foundation, 4201 Wilson Boulevard, Room P-15, Arlington, VA 22230.

Additionally, there are a very limited number of private loan programs for eligible international students to borrow money for their education. Most private programs require a credit-worthy U.S. citizen or permanent resident as a co-signer and other restrictions apply. International Education Finance Corporation offers financial assistance for international education. Their web site is **www.iefc.com**.

Sources of Financial Aid

Scholarships, Fellowships and Loans, published by Bellman Publishing Co., Box 164 Arlington, MA. 02174 and the Scholarships, Fellowships, and Loans Newsletter.

Foundation Grants to Individuals, The Foundation Center (6th ed. 1988), New York, N.Y.

The Graduate Scholarship Book: The Complete Manual to Scholarships, Fellowships, Grants, and Loans for Graduate and Professional Study. 2nd ed. Daniel Cassidy, National Scholarship Reference Service, Prentice Hall, 1990.

Student Loans: Risks and Realities, Joseph Marr Cronin and Sylvia Quarles Simmons (eds). Dover, MA: Auburn House Publishing Co., 1987.

Directory of Special Programs for Minority Group Members: Career Information Services, Employment Skills banks, Financial Aid Sources (5th edition)., Willis L. Johnson, Garrett Park, MD,; Garrett Park Press, 1990.

Financial Aid for Minorities in Business and Law. Garrett Park, MD,; Garrett Park Press, 1994.

Scholarships, Fellowships and Loans, 1994-1995 (10th edition). Deborah M. Kirby, (ed). Detroit: Gail Research, Inc.

The Loan Repayment Assistance Report, Washington, D.C.: National Association for Public Interest Law, 1993.

Financing Graduate School. Princeton, NJ: Patricia McWade, Peterson's Manuals, 1993.

Financial Aid for the Disabled and Their Families, 1994-96. Gail Ann Schlachter, San Carlos, CA: Reference Service Press.

Directory of Financial Aids for Minorities, 1993-95. Gail Ann Schlachter, San Carlos, CA: Reference Service Press.

Financial Aid for Veterans, Military Personnel, and Their Dependents, 1993-95, Gail Ann Schlachter, San Carlos, CA, Reference Service Press.

Directory of Financial Aids for Women, 1993-95, Gail Ann Schlachter, San Carlos, CA: Reference Service Press.

Dress for Success- Advice from the Toppel Center

Depending upon your current fashion statement, whether it be the latest trends for the club scene or merely college senior casual, the job or internship interview process may cause for some drastic wardrobe augmentation. For your interviews, some of your individualism might have to be restrained. In most business and technical job interviews, when it comes to your appearance, conservatism and conformity are the order. While many companies have adopted the “office casual” dress code, don’t try to set any new standards for the interview. When in doubt, it is better to be too conservative than to be too flashy. For men and women, a suit is the best bet.

MEN

- A two-piece suit will suffice in most instances.
- Solid colors and tight-woven fabrics are safer than bold prints or patterns
- Bright ties bring focus to the face, but a simple pattern is best for an interview. (A tip for larger men: use a double Windsor knot to minimize a bulky appearance.)
- Wear polished shoes with socks high enough so no skin is visible when you sit down and cross your legs.

WOMEN

- A suit with a knee-length skirt and a tailored blouse is most appropriate
- Although even the most conservative organizations allow more feminine looks these days, accessories should be kept simple. Basic pumps, and modest jewelry and makeup help to present a professional look.
- Pants are most acceptable now but are not recommended for interviews unless you’re positive that they would be appropriate.

Staying Within a Budget

For recent graduates just entering professional life, additions to wardrobes, or complete overhauls are likely needed. However, limited funds can be an obstacle. Image consultants suggest “capsule wardrobing.” For example, by mixing and matching, she says an eight-piece capsule wardrobe can generate up to 28 ensembles. Establish a budget before shopping, 50 percent of which should be targeted for accessories. For women, even a brightly colored jacket could be considered an accessory when it makes an outfit you already have look entirely different.

The most important piece in any wardrobe is a jacket that is versatile and can work with a number of other pieces. This applies to men *and* women. A navy or black blazer for men can work well with a few different gabardine pants. Although this kind of ensemble would be just as expensive as a single suit, it does offer more versatility.

A Final Check

Your appearance is only as good as your grooming. For interviews especially, create a final checklist for yourself:

- Make sure your hair is neatly trimmed
- Use makeup conservatively
- No runs in stockings
- Shoes polished (some suggest wearing your sneakers on the way to an interview and changing before you enter the interview site)
- Women should avoid excessive jewelry; men should refrain from wearing earrings
- No missing buttons, crooked ties or lint

You want your experience and qualifications to shine. Your appearance should enhance your presentation, not overwhelm it.

Taking a Casual Approach

“Office Casual” is becoming the accepted mode of dress at more and more companies. However, the rules for casual attire are subject to tremendous company-to-company variance. At some, “casual day” is a Friday-only observance, where the dress code is *slightly* relaxed- a sports coat and slacks for men and a sweater for women. At others, especially entrepreneurial computer companies, it’s shorts and sandals everyday.

The safest fashion rule for new employees to follow is *dress about the same as your most conservatively attired co-worker*. As a new hire, don’t try to push the boundary of casual attire
Fashion Arrests: 1) never wear blue jeans or shorts unless the vast majority of others do; 2) don’t dress too provocatively- you’re at work, not at a dance club; 3) “casual” doesn’t mean “sloppy”- your clothes should always be free of stains or holes; 4) workout wear belongs at the gym.

Play It Safe: 1) chinos or corduroy slacks are usually a safe bet for both sexes; 2) as with formal business attire, buy the best that your budget will allow; 3) if you will be seeing clients, dress appropriately for *their* workplace, not yours; 4) go to the mall - most department and specialty stores have sections devoted to this newer style of office attire. Look for sales in “better” dress departments.

[Pre-MBA Bibliography](#)

Thank you to all those individuals who assisted with editing the bibliography:
all department chairpersons, faculty members, administrators and especially Ms. Jui

All students are encouraged to read books, journals, etc. concerning their field of interest. Join a professional organization (student chapter) and attend local, state and national events to network.

[Admission Information](#)

[Barron's Manual to Graduate Business Schools](#) (Eugene Miller)

[Business Week Manual to The Best Business Schools](#) (Betsy Gruber, Margaret Littman, Jennifer Merritt)

[Gravy Training: Inside the Business of Business Schools](#) (Stuart Crainer & Des Dearlove)

[How to get into the right Business School](#) (James L. Strachan)

[The Insider's Manual to the Top Ten Business Schools](#) (Tom Fischgrund)

[The MBA Degree](#) (Gary D. Eppen, Dennis B. Metcalfe & Marjorie E. Walters)

[The Official MBA Handbook](#) (Jim Fisk & Robert Barron)

[Peterson's MBA Programs 2010](#) (Peterson – Thomson Learning)

[Which MBA? A Critical Manual to the World's Best Programs](#) (George Bickerstaffe)

[Career Information - MBA](#)

[An MBA's Manual to Self-assessment and Career Development](#) (James G. Clawson & David D. Ward)

[Career Choices for the 90's for students of MBA](#) (Career Associates)

[Careers in Business](#) (Lila B. Stair & Dorothy Domkowski)

[Careers for Number Crunchers & Other Quantitative Types](#) (Rebecca Burnett)

[Choosing a Career in Business](#) (Stephen A. Stumph with Celeste Kennon Rodgers)

[Great Jobs for Business Majors](#) (Stephen Lambert)

[Occupational Outlook Handbook](#) (U.S. Department of Labor, Bureau of Labor Statistics)

[Opportunities in Business Management Careers](#) (Irene Place revised by Lewis R Baratz)

[Peterson's Job Opportunities Business](#) (Peterson – Thompson Learning)

[The MBA's Manual to Career Planning](#) (Ed Holton)

Accounting Books

Take on the Street (Arthur Levitt with Paula Dwyer)

The CPA Profession (Magill, Previts, Robinson)

The Financial Numbers Game: Detecting Creative Accounting Practices (Mulford and Comiskey)

The Rose Engagement: An Audit of the White House Goes Dangerously Awry (Brown & Brown)

Understanding Financial Statements (Fraser and Ormiston)

When Genius Failed: The Rise and Fall of Long-Term Capital Management (Lowenstein)

Accounting Associations

American Accounting Association – www.aaahq.org

American Institute of CPA's (AICPA) – www.aicpa.org/index.htm

Accounting Journals and Newsletters

Journal of Accountancy

The CPA Journal

Accounting and the Public Interest Journal

Accounting Education News Newsletter

Accounting Horizons Journal

Accounting Information Systems & Technology Reporter Newsletter

American Taxation Association Newsletter

AUDITING: A Journal of Practice & Theory Journal

Behavioral Research in Accounting Journal

Financial Reporting Journal Newsletter

Gender Issues in Accounting Newsletter

Government & Nonprofit News Newsletter

In the Public Interest Newsletter

International Accounting Forum Newsletter

Journal of American Taxation Association Journal

Journal of International Accounting Research Journal

Journal of Management Accounting Research Journal

Management Accounting News & Views Newsletter

The Accounting Educator Newsletter

The Accounting Review Journal

The Auditor's Report Newsletter

Biography Books

Alfred I. Du Pont: the Man and his Family (Joseph Frazier Wall)

Bloomberg by Bloomberg (Michael Bloomberg)

Citizen Turner: the Wild Rise of an American Tycoon (Robert Goldberg & Gerald Jay Goldberg)

Estee: a Success Story (Estee Lauder)

Experience, Inc: Men and Women who Founded Famous Companies after the Age of 40
(Joseph J. Fucini & Suzy Fucini)

Iacocca: an Autobiography (Lee Iacocca with William Novak)

Living Biographies of Famous Women (Henry Thomas & Dana Lee Thomas)

Profiles of Genius: Thirteen Creative Men who Changed the World (Gene N. Landrum)

Quest for the Best (Stanley Marcus)

Ross Perot: My Life & Principles for Success (Ross Perot)

Sam Walton, Made in America: My Story (Sam Walton with John Huey)

Trump: the Art of the Deal (Donald J. Trump with Tony Schwartz)

The Autobiography of American Business: the Story told by Those who Made it (John Brooks (editor))

The Decision Makers: the Men and the Million-dollar Moves Behind Today's Great Corporate Success Stories (Robert Heller)

The Guggenheims, 1848-1988: an American Epic (John H. Davis)

The Innovators: the Essential Manual to Business Thinkers, Achievers and Entrepreneurs (William Davis)

The Making of a Blockbuster: How Wayne Huizenga Built a Sports and Entertainment Empire from Trash, Grit, and a Videotape (Gail DeGeorge)

50 Years of Pleasure (George Jenkins)

Business Law Books (see the Pre-Law Manual for more law related books)

A Civil Action (Jonathan Harr)

Elements of Legal Style (Bryan Garner)

One L: An Inside Account of Life in the First Year at Harvard Law School (Scott Turow)

The Bramble Bush (Karl N. Llewellyn)

The Paper Chase (John J. Osborne)

Business Law Association

American Bar Association – www.abanet.org/

Business Law Journals

ABA Journal

American Business Law Journal

Computer Information Systems Books

Business Data Communications and Networking (Raymond Panko)

E-Business and ERP Transforming the Enterprise
(Grant Norris, James Hurley, Kenneth Hartley, John Dunleavy, John Balls)

E-Commerce - Formulation of Strategies (Robert Plant)

Essentials of Management Information Systems Organization and Technology in the Networked Enterprise
(Kenneth and Jane Landon)

Information Technology Project Management (Kathy Schwalbe)

Modern Systems Analysis & Design (Jeffery Hoffer, Joey George, Joseph Valacich)

Strategies for E-Business Success (Erik Brynjolfsson, Glen Urban)

Computer Information Systems Association

International Association of Computer Information Systems - www.isworld.org

Computer Information Systems Journal

ACM Transactions

Communications of the ACM

Communications of the AIS

Harvard Business Review

IEEE Transactions

Information Systems

Information Systems Research

Int'l Journal of Computers and Applications

Int'l Journal of Human-Computer Studies

Journal of the ACM

Journal of Computer Info. Systems

Journal of Database Management

Journal of Info. Systems Management

Journal of Information Management

Journal of Systems and Software

MIS Quarterly

Economics Books

[A Manual to Econometrics](#) (Peter Kennedy)

[A Random Walk Down Wall Street](#) (Malkiel)

[Choosing the Right Pond: Human Behavior and the Quest for Status](#) (Robert Frank)

[Game Theory for Applied Economists](#) (Robert Gibbons)

[Guns, Germs, and Steel: The Fates of Human Societies](#) (Jared Diamond)

[Has Globalization Gone Too Far?](#) (Dani Rodrik)

[Information Rules: A Strategic Manual to the Network Economy](#) (Carl Shapiro and Hal Varian)

[Overworked American](#) (Juliet Schor)

[The Accidental Theorist](#) (Paul Krugman)

[The Age of Diminished Expectations](#) (Paul Krugman)

[The Elusive Quest for Growth: Economists' Adventures and Misadventures in the Tropics](#) (William Easterly)

[The Winner -Take-All Society](#) (Robert Frank and Phillip Cook)

[The Winners Curse](#) (Richard Thaler)

Economics Association

The American Economic Association – www.aeaweb.org

Economics Journals

[American Economic Review](#)

[American Economist](#)

[Journal of Behavioral Economics](#)

[Journal of Economic Issues](#)

[Journal of Economic Literature](#)

[Journal of Economic Methodology](#)

[Journal of Economic Perspectives](#)

[Journal of Economic Theory](#)

[Journal of Economic Research](#)

[Journal of Political Economics](#)

[International Journal of the Economic of Business](#)

[Quarterly Journal of Economics](#)

[The American Economic Review](#)

Finance Books

Applied Corporate Finance: A User's Manual (Aswath Damodaran)

Beyond Greed and Fear (Hersh Shefrin)

Capital Ideas (Peter Bernstein)

Effective Writing: A Handbook for Finance People (Joseph Andrews Jr., Claire May, and Gordon May)

Irrational Exuberance (Robert Shiller)

Random Walk Down Wall Street (Burton Malkiel)

Stocks for the Long Run (Jeremy Siegel)

The Inefficient Stock Market: What Pays Off and Why (Robert Haugen)

The New Finance: the Case Against Efficient Markets (Robert Haugen)

The Warren Buffett Way : Investment Strategies of the World's Greatest Investor (Robert Hagstrom)

Finance Associations

American Finance Association – www.afajof.org/

Financial Management Association International - www.fma.org

Finance Journals

Financial Management

Financial Analysts Journal

Journal of Applied Corporate Finance

Journal of Applied Finance

Journal of Financial Research

Journal of Finance

Leadership Books

Champions of Silicon Valley: Visionary Thinking from Today's Technology Pioneers (Charles G. Sigismund)

Contemporary Entrepreneurs: Profiles of Entrepreneurs and the Businesses they Started
(Craig E. Aronoff & John L. Ward - editors)

E-leader: Reinventing Leadership in a Connected Economy (Robert Hargrove)

E-leadership: Guiding your Business to Success in the New Economy (D. Quinn Mills)

Entrepreneurial Megabucks: The 100 Greatest Entrepreneurs of the Last 25 years (A. David Silver)

Executive Teams (David A. Nadler, Jeff L. Spencer & Associates)

Leadership Books continued

Lessons from the Top: the Search for America's Best Business Leaders (Thomas J. Neff & James M. Citrin)

The Burger King (James W. McLamore)

The Commonsense MBA: Lessons and Encouragement for the Entrepreneur (Richard M. Astle)

The Entrepreneur Mindset (Rita Grunther McGrath & Ian MacMillan)

29 Leadership Secrets from Jack Welch (Robert Slater)

The Mind of the CEO (Jeffrey E. Garten)

The 9 Natural Laws of Leadership (Warren Blank)

Management Books

A Force for Change (John Kotter)

Who Moved my Cheese? (Spencer Johnson)

Managing Across Borders (Christopher Barlett, Sumantra Ghoshal)

The New Leadership (Victor Vroom, Arthur Jago)

Leaders on Leadership (Harvard Business Review)

Becoming a Manager: Mastery of a New Identity (Linda Hill)

Leadership and the Quest for Integrity (Joseph Badaracco Jr., Richard Ellsworth)

Winning (Jack Welch, Suzy Welch)

Management Associations

Academy of Management - www.aomonline.org/

Strategic Management Society – www.smsweb.org

Academy of International Business – www.aibworld.net

Management Journals

Administrative Science Quarterly

Harvard Business Review

Journal of International Business

Organization Behavior and Human Decision Processes

Sloan Management Review

Strategic Management Journal

The Academy of Management Journal

The Academy of Review Management

The Academy of Management Executive

Management Science Books

Complete Strategist: Being a Primer on the Theory of Games of Strategy (J. D. Williams)

Designing and Managing the Supply Chain (David Simchi-Levi, Philip Kaminsky, Edith Simchi-Levi)

Fishy Business: How the Wisdom of the Angler can help you Succeed at Work (James Ignizio, Bill Ignizio)

Quality Management, 3ed (Gitlow, Oppenheim, Oppenheim and Levine)

Six Sigma for Greenbelts and Champions (Gitlow and Levine)

The Craft of Decision Modeling (Patrick Rivett)

The Goal (Euyahu Goldratt)

Management Science Associations

American Statistical Association - www.amstat.org

Institute for Operations Research and the Management Sciences - www.informs.org

Management Science Journals

American Statistician

Decision Sciences

INFORMS Cases

Information Systems Research Journal

Interfaces

Journal of the American Statistical Association

Management Science

Manufacturing & Service Operations Management Journal

Mathematics of OR Journal

Operations Research

Organization Science

OR/MS Today Magazine

Technometrics

Marketing Books

Clients for Life- How Great Professions Develop Breakthrough Relationships (Jagdish Sheth and Andrew Sobel)

Delivering Quality Service (Zeithaml, Parasuraman and Berry)

Discovering the Soul of Service (Leonard Berry)

Driving Customer Equity (Rust, Zeithaml and Lemon)

Grocery Revolution: The New Focus on the Consumer (Barbara Kahn and Leigh McAlister)

Kotler on Marketing – How to Create, Win, and Dominate Markets (Philip Kotler)

Techno-Ready Marketing (Parasuraman and Colby)

The American Customer Satisfaction Index at Ten Years: A Summary of Findings with implications for the Economy, Stock returns and Management (Fornell, Class, Van Amburg, Morgeson, Anderson, Bryant and Johnson)

Marketing Association

American Marketing Association – www.marketingpower.com

Marketing Journals

Journal of the Academy of Marketing Science

Journal of International Marketing

Journal of Marketing

Journal of Marketing Research

Journal of Public Policy & Marketing

Journal of Service Research

Marketing Management

Marketing News

Marketing Research

Political Science Books

Democracy and the Public Service (Frederick C. Mosher)

Economic Theory of Democracy (Anthony Downs)

Profiles in Courage (John F. Kennedy)

Political Order in Changing Societies (Samuel Huntington)

The Essence of Decision (Graham T. Allison)

The Logic of Congressional Action (R. Douglas Arnold)

The Political Economy of International Relations (Robert Gilpin)

The Prince (Niccolo Machiavelli)

Political Science Associations

American Political Science– www.apsanet.org

American Society of Public Administration – www.aspanet.org

Political Science Journals

American Political Science Review

American Journal of Political Science

Journal of Politics

Public Administration Review

Women in Business Books

Enterprising Women (Caroline Bird)

Estee: a Success Story (Estee Lauder)

Exceptional Entrepreneurial Women: Strategies for Success (Russel R. Taylor)

Living Biographies of Famous Women (Henry Thomas & Dana Lee Thomas)

On Our Own Terms: Portraits of Women Business Leaders (Liane Enkelis & Karen Olsen)

Roast Beef, Medium: the Business Adventures of Emma McChesney (Edna Ferber)

Seven Secrets of Successful Women [computer file] (Donna L. Brooks & Lynn Brooks)

The Right Moves: Succeeding in a Man's World without a Harvard MBA (Charlene Mitchell & Thomas Burdick)

Toughing it out at Harvard: the Making of a Woman MBA (Fran Worden Henry)

Women and Leadership: a Contextual Perspective (Karin Klenke)

Woman Like Us: What is Happening to the Women of the Harvard Business School, Class of '75- the Women who had the First Chance to Make it to the Top (Liz Roman Gallese)

Women's Business Associations

Advancing Women – www.advancingwomen.com

Executive Female – www.nafe.com

Women in Technology International – www.witi.com

Newspapers & Magazines

www.investors.com

www.ft.com

www.wsj.com

www.businessweek.com

www.bized.com

www.black-collegian.com

www.chiefexec.net

www.nafe.com

www.fastcompany.com

www.forbes.com

www.fortune.com

www.hispanicbusiness.com

www.inc.com

www.certmag.com

www.mba-jungle.com

www.minoritymba.com

www.money.com

www.pcmag.com

www.southfloridaceo.com

www.usnews.com

[Investors Business Daily](#)

[Financial Times World Business Newspaper](#)

[The Wall Street Journal](#)

[Business Week](#)

[BizEd \(International Issue\)](#)

[Black Collegian](#)

[Chief Executive](#)

[Executive Female](#)

[Fast Company](#)

[Forbes](#)

[Fortune](#)

[Hispanic Business](#)

[The Magazine for Growing Companies](#)

[IT Contractor](#)

[MBA Jungle](#)

[Minority MBA](#)

[Money](#)

[PC Magazine](#)

[South Florida CEO](#)

[U. S. News & World Report](#)

AACSB ACCREDITED MBA PROGRAMS

***Average GMAT and GPA reported by Bulletins and Websites**

Note: Data is subject to change; contact each MBA program for current information.

ALABAMA

Auburn University
College of Business
415 W. Magnolia Ave.
Suite 503
Lowder Business Building
Auburn University, AL 36849
(334) 844-4060
URL: <http://www.mba.business.auburn.edu/>
*GMAT: 643
*GPA: 3.21

Auburn University Montgomery
School of Business
PO Box 244023
301 Business Building
Montgomery, AL 36124-4023
(334) 244-3565
URL: <http://www-biz.aum.edu/graduate.htm>
*GMAT: 500
*GPA: 3.0

Jacksonville State University
College of Commerce and Business Administration
700 Pelham Road, N.
Jacksonville, AL 36265
(256) 782-5780
URL: <http://www.jsu.edu/depart/graduate/bulletin/business.htm>
*GMAT: 475
*GPA: 3.25

Samford University
School of Business
800 Lakeshore Drive
Birmingham, AL 35229
(205) 726-2931
URL: www.samford.edu/schools/business
*GMAT: 545
*GPA: 3.0

University of Alabama
Manderson Graduate School of Business
Admissions and Student Services
Box 870223
Tuscaloosa, Alabama 35487-0223
(205) 348-9122
URL: <http://www.cba.ua.edu/mba>
*GMAT: 630
*GPA: 3.4

University of Alabama-Birmingham
School of Business
1400 University Boulevard, HUC 511
Birmingham, AL 35294-1150
(205) 934-8227
URL: <http://www.business.uab.edu>
*GMAT: 552
*GPA: 3.45

University of Alabama-Huntsville
College of Business Administration
301 Sparkman Drive
Huntsville, AL 35899
(256) 824-6199
URL: <http://www.uah.edu/colleges/adminsci/>
*GMAT: 550
*GPA: 3.19

University of South Alabama
Mitchell College of Business
307 University Boulevard
Mobile, AL 36688
(334) 460-6418
URL: <http://southalabama.edu/mcob>
*GMAT: 509
*GPA: 3.2

ALASKA

University of Alaska Anchorage
College of Business and Public Policy
3211 Providence Drive
Anchorage, AK 99508-8060
(907) 786-4100
URL: <http://www.uaa.alaska.edu/>
*GMAT: 521
*GPA: 3.13

University of Alaska-Fairbanks
School of Management
Admissions Office
PO Box 757480
Fairbanks, AK 99775-7480
(907) 474-7500
URL: <http://www.uaf.edu/som/>
*GMAT: 557
*GPA: 3.2

ARIZONA

Arizona State University
WP Carey School of Business
PO Box 874906
Tempe, AZ 85287-4906
(480) 965-3332
URL: <http://wpcareymba.asu.edu>
*GMAT: 632
*GPA: 3.4

Arizona State University West
School of Global Management and Leadership
PO Box 37100
Phoenix, AZ 85069-7100
(602) 543-6239
URL: <http://www.west.asu.edu/som/programs/mba/mba.htm>
*GMAT: 585
*GPA: 3.2

Northern Arizona University
The W.A. Franke College of Business
PO Box 15066
Flagstaff, AZ 86011-5066
(928) 523-7387
URL: <http://www.cba.nau.edu/mba/>
*GMAT: 529
*GPA: 3.0

Thunderbird School of Global Management
Garvin School of International Management
15249 N. 59th Avenue
Glendale, AZ 85306
(602) 978-7596
URL: <http://www.thunderbird.edu>
*GMAT: 610
*GPA: 3.3

University of Arizona
Eller Graduate School of Management
McClelland Hall, Room 210
PO Box 210108
Tucson, AZ 85721-0108
(520) 621-4008
URL: <http://www.ellermba.arizona.edu>
*GMAT: 622
*GPA: 3.26

ARKANSAS

University of Arkansas
Sam M. Walton College of Business
Suite 475
Fayetteville, AR 72701
(479) 575-2851
URL: <http://gsb.uark.edu/>
*GMAT: 628
*GPA: 3.4

University of Central Arkansas
Graduate School of Management, Leadership, and Admin.
201 Donaghey Ave.
Burdick 222
Conway, AR 72035
(501) 450-3411
URL: <http://www.business.uca.edu>
*GMAT: 494
*GPA: 3.2

CALIFORNIA

California Polytechnic State University, San Luis Obispo
Orfalea College of Business
San Luis Obispo, CA 93407-0300 Graduate Programs
(805) 756-0110
URL: <http://www.cob.calpoly.edu>
*GMAT: 630
*GPA: 3.32

California State Polytechnic University, Pomona
College of Business Administration
3801 W. Temple Avenue
Pomona, CA 91768
(909) 869-2363
URL: <http://www.csupomona.edu/~mba>
*GMAT: 450
*GPA: 3.0

California State University – Bakersfield
School of Business and Public Administration
9001 Stockdale Highway
Bakersfield, CA 93311-1099
(661) 664-3099
URL: <http://www.csubbpa.com>
*GMAT: 532
*GPA: 3.14

California State University – Chico
College of Business
Business Graduate Programs
400 West 1st Street
Chico, CA 95929-0041
(530) 898-4425
URL: <http://www.cob.csuchico.edu>
*GMAT: 560
*GPA: 3.3

California State University - Fresno
Craig School of Business
5245 N. Becker Avenue
Fresno, CA 93740-0008
(559) 278-2107
URL: <http://www.craig.csufresno.edu/mba>
*GMAT: 602
*GPA: 3.4

California State University – East Bay
College of Business and Economics
25800 Carlos Bee Boulevard
MB 2583
Hayward, CA 94542
(510) 885-3364
URL: <http://cbegrad.csuhayward.edu>
*GMAT: 530
*GPA: 3.1

California State University – Fullerton
Mihaylo College of Business and Economics
800 North State College Blvd.
Fullerton, CA 92834-6848
(657) 278-7928
URL: <http://www.business.fullerton.edu>
*GMAT: 558
*GPA: 3.38

California State University – Long Beach
College of Business Administration
1250 Bellflower Boulevard
Long Beach CA 90840-0119
(562) 985-8627
URL: <http://www.csulb.edu/mba>
*GMAT: 550
*GPA: 2.7

California State University – Los Angeles
College of Business and Economics
5151 State University Drive
Los Angeles, CA 90032-8120
(323) 343-5156
URL: <http://calstatela.edu>
*GMAT: 560
*GPA: 3.24

California State University – Sacramento
College of Business Administration
6000 J Street
Sacramento, CA 95819-6088
(916) 278-6772
URL: <http://www.csus.edu/cbagrad>
*GMAT: 570
*GPA: 3.16

California State University–San Bernardino
College of Business and Public Administration
5500 University Parkway
JB 282
San Bernardino, CA 92407
(909) 537-5703
URL: <http://www.csusb.edu>
*GMAT: 538
*GPA: 3.2

California State University- Stanislaus
College of Business Administration
801 West Monte Vista Avenue
Turlock, CA 95382
(209) 667-3280
URL: <http://www.csustan.edu/mba/>
*GMAT: 500
*GPA: 2.8

Chapman University
George L. Argyros School of Business and Economics
303 North University Drive
Orange, CA 92866
Beckman Hall
(714) 997-6745
URL: <http://www.chapman.edu/argyros>
*GMAT: 585
*GPA: 3.28

Claremont Graduate University
Peter F. Drucker and Masatoshi Ito Graduate School of Mgmt
1021 N. Dartmouth Avenue
Claremont, CA 91711-6184
(909) 607-7811
URL: <http://www.cgu.edu/pages/130.asp>
*GMAT: 635
*GPA: 3.3

Loyola Marymount University
College of Business Administration
1 LMU Drive
MS 8387
Los Angeles, CA 90045-8387
(310) 338-2848
URL: <http://mba.lmu.edu>
*GMAT: 600
*GPA: 3.28

Monterey Institute of International Studies
Fisher Graduate School of International Business
460 Pierce Street
Monterey, CA 93940-2691
(831) 647-4123
URL: <http://www.miis.edu/fgsib-about-dean.html>
*GMAT: 544
*GPA: 3.39

Naval Postgraduate School
School of Business and Public Policy
Admissions Office
1 University Drive
Building 220 Room HE-222B
Monterey, CA 93943
(831) 656-1062
URL: <http://www.nps.navy.mil/gsbpp>
*GMAT:
*GPA: 3.0

Pepperdine University
Graziadio School of Business and Management
6100 Center Drive
Los Angeles, CA 90045
(310) 568-5500
URL: <http://www.bs.school.pepperdine.edu>
*GMAT: 636
*GPA: 3.1

San Diego State University
College of Business Administration
5500 Campanile Drive
San Diego, CA 92182-8228
(619) 594-4188
URL: <http://www.sdsu.edu/business/>
*GMAT: 598
*GPA: 3.3

San Francisco State University
College of Business
835 Market Street Suite 550
San Francisco, CA 94132
(415) 817-4314
URL: <http://www.sfsu.edu/~mba>
*GMAT: 580
*GPA: 3.3

San Jose State University
Lucas Graduate School of Business
One Washington Square
San Jose, CA 95192-0162
(408) 924-3420
URL: <http://www.cob.sjsu.edu/graduate/>
*GMAT: 560
*GPA: 3.3

Santa Clara University
Leavey School of Business
500 El Camino Real
116 Lucas Hall
Santa Clara, CA 95053
(408) 554-4539
URL: <http://scu.edu/business>
*GMAT: 610
*GPA: 3.14

Stanford University
Graduate School of Business
518 Memorial Way
Stanford, CA 94305-5015
(650) 723-2766
URL: <http://www.gsb.stanford.edu/>
*GMAT: 726
*GPA: 3.64

University of California – Berkeley
Haas School of Business
430 Student Services Building Suite 1902
Berkeley, CA 94720-1902
(510) 642-1405
URL: <http://www.haas.berkeley.edu>
*GMAT: 714
*GPA: 3.54

University of California – Davis
Graduate School of Management
Room 107, AOB IV
One Shields Avenue
Davis, CA 95616-8609
(530) 752-7658
URL: <http://www.gsm.ucdavis.edu>
*GMAT: 675
*GPA: 3.4

University of California – Irvine
The Paul Merage School of Business
SB 220
Irvine, CA 92697-3125
(949) 824-4622
URL: <http://www.gsm.uci.edu/go/programs>
*GMAT: 675
*GPA: 3.36

University of California – Los Angeles
UCLA Anderson School of Management
110 Westwood Plaza
Box 951481
Los Angeles, CA 90095-1481
(310) 825-6944
URL: <http://www.anderson.ucla.edu>
*GMAT: 711
*GPA: 3.5

University of California- Riverside
A. Gary Anderson Graduate School of Management
Anderson South, Room 106A
Riverside, CA 92521-0203
(951) 827-6200
URL: <http://www.agsm.ucr.edu>
*GMAT: 585
*GPA: 3.43

University of San Diego
School of Business Administration
5998 Alcala Park
San Diego, CA 92110-2492
(619) 260-4860
URL: <http://sandiego.edu>
*GMAT: 612
*GPA: 3.2

University of San Francisco
Masagung Graduate School of Management
Malloy Hall 416
2130 Fulton Street
San Francisco, CA 94117-1080
(415) 422-2221
URL: <http://www.usfca.edu/sobam>
*GMAT: 557
*GPA: 3.1

University of Southern California
School of Business
Popovich Hall 308
Los Angeles, CA 90089-2633
(213) 740-7846
URL: <http://www.marshall.usc.edu>
*GMAT: 692
*GPA: 3.3

University of the Pacific
Eberhardt School of Business
3601 Pacific Avenue
Stockton, CA 95211-0197
(209) 946-2629
URL: <http://www.pacific.edu/mba>
*GMAT: 590
*GPA: 3.35

COLORADO

Colorado State University
College of Business
164 Rockwell Hall
Fort Collins, CO 80523-1270
(970) 491-3704
URL: <http://www.biz.colostate.edu>
*GMAT: 598
*GPA: 3.2

Colorado State University- Pueblo
Malik and Seeme Hasan School of Business
2200 Bonforte Boulevard
Pueblo, CO 81001-4901
(719) 549-2997
URL: <http://www.hsb.colostate-pueblo.edu>
*GMAT: 440
*GPA: 3.23

University of Colorado – Boulder
Leeds School of Business
419 UCB, Business 204
995 Regent Drive
Boulder, CO 80309-0419
(303) 492-1084
URL: <http://leeds.colorado.edu/>
*GMAT: 635
*GPA: 3.3

University of Colorado – Colorado Springs
Graduate School of Business Administration
1420 Austin Bluffs Parkway
Colorado Springs, CO 80918
(719) 255-3122
URL: <http://business.uccs.edu>
*GMAT: 560
*GPA: 3.18

University of Colorado – Denver
Business School
Campus Box 165
PO Box 173364
Denver, CO 80217-3364
(303) 556-5900
URL: <http://www.cudenver.edu/business>
*GMAT: 560
*GPA: 3.04

University of Denver
Daniels College of Business
2101 S. University Boulevard #255
Denver, CO 80208
(303) 871-3416
URL: <http://www.daniels.du.edu/>
*GMAT: 592
*GPA: 3.16

CONNECTICUT

Fairfield University
Charles F. Dolan School of Business
1073 North Benson Road
Fairfield, CT 06824
(203) 254-4184
URL: <http://www.fairfield.edu/mba>
*GMAT: 525
*GPA: 3.45

Quinnipiac University
School of Business
275 Mt. Carmel Avenue
Hamden, CT 06518
(800) 462-1944
URL: <http://www.quinnipiac.edu/>
*GMAT: 550
*GPA: 3.26

University of Connecticut
School of Business
2100 Hillside Road
Unit 1041
Storrs, CT 06269-1041
(860) 486-0319
URL: <http://www.business.uconn.edu>
*GMAT: 627
*GPA: 3.4

University of Hartford
Barney School of Business
200 Bloomfield Avenue
West Hartford, CT 06117-1500
(860) 768-4900
URL: <http://barney.hartford.edu/>
*GMAT: 530
*GPA: 3.0

Yale University
Yale School of Management
135 Prospect Street
New Haven, CT 06520-8200
(203) 432-5932
URL: <http://mba.yale.edu>
*GMAT: 718
*GPA: 3.5

DELAWARE

University of Delaware
Alfred Lerner College of Business and Economics
110 Alfred Lerner Hall
Newark, DE 19716
(302) 831-2221
URL: <http://www.mba.udel.edu>
*GMAT: 533
*GPA: 3.2

DISTRICT OF COLUMBIA

American University
Kogod School of Business
4400 Massachusetts Avenue, NW
Washington, DC 20016
(202) 885-1913
URL: <http://www.kogod.american.edu>
*GMAT: 540
*GPA: 3.1

Georgetown University
McDonough School of Business
Rafik B Hariri Bldg
3520 Prospect St. NW, Suite 215
Box 571148
Washington, DC 20057-1148
(202) 687-4200
URL: <http://www.mba.georgetown.edu>
*GMAT: 678
*GPA: 3.35

George Washington University
School of Business
2201 G Street NW, Suite 550
Washington, DC 20052
(202) 954-9130
URL: <http://mba.gwu.edu>
*GMAT: 642
*GPA: 3.2

Howard University
School of Business
2600 Sixth Street, NW
Suite 236
Washington, DC 20059-0002
(202) 806-1725
URL: <http://www.bs.school.howard.edu/programs/mba/index.html>
*GMAT: 546
*GPA: 3.1

FLORIDA

Florida Atlantic University
Barry Kaye College of Business
101 Fleming West Bldg.
777 Glades Road
Boca Raton, FL 33461-0991
(561) 297-3196
URL: <http://newfaucob.accrisoft.com>
*GMAT: 540
*GPA: 3.2

Florida International University
Alvah H. Chapman, Jr. Graduate School of Business
11200 Southwest 8th Street, CBC 201
Miami, FL 33199
(305) 348-7398
URL: <http://chapman.fiu.edu>
*GMAT: 539
*GPA: 3.25

Florida State University
College of Business
Graduate Office, Room 215 RBA
Tallahassee, FL 32306-1110
(850) 644-6455
URL: <http://www.cob.fsu.edu/grad>
*GMAT: 585
*GPA: 3.4

Rollins College
Crummer Graduate School of Business
Full Time MBA Admissions
1000 Holt Avenue-2722
Winter Park, FL 32789-4499
(407) 646-2236
URL: <http://www.crummer.rollins.edu>
*GMAT: 603
*GPA: 3.4

Stetson University
School of Business Administration
421 N. Woodland Boulevard
Unit 8398
DeLand, FL 32720-3774
(386) 822-7410
URL: <http://business.stetson.edu/graduate/index.php>
*GMAT: 540
*GPA: 3.1

University of Central Florida
College of Business Administration
PO Box 160112
Orlando, Florida 32816-1400
(407) 823-5693
URL: <http://www.bus.ucf.edu>
*GMAT: 546
*GPA: 3.3

University of Florida
Hough Graduate School of Business
134 Bryan Hall
PO Box 117152
Gainesville, FL 32611-7152
(352) 392-7992 ext. 1200
URL: <http://www.floridamba.ufl.edu>
*GMAT: 687
*GPA: 3.3

University of Miami
School of Business Administration
Graduate Business Programs
221 Jenkins Building, PO Box 248505
Coral Gables, FL 33124-6524
(305) 284-4607
Email: mba@miami.edu
URL: <http://www.bus.miami.edu/grad>
***GMAT: 638**
***GPA: 3.3**
Work experience 31 months

University of North Florida
Coggin College of Business
4567 St. John's Bluff Road, S
Jacksonville, FL 32224-2645
(904) 620-1354
URL: <http://www.unf.edu/ccb>
*GMAT: 523
*GPA: 3.26

University of South Florida
College of Business Administration
4202 East Fowler Avenue
Tampa, FL 33620-5500
(813) 974-3335
URL: <http://www.coba.usf.edu/programs/mba/index.html>
*GMAT: 540
*GPA: 3.2

University of Tampa
John H. Sykes College of Business
401 W. Kennedy Blvd.
Box O
Tampa, FL 33606-1490
(813) 258-7409
URL: <http://www.mba.ut.edu>
*GMAT: 540
*GPA: 3.4

University of West Florida
College of Business
11000 University Parkway
Pensacola, FL 32514-5750
(850) 474-2230
URL: <http://uwf.edu/cob>
*GMAT: 529
*GPA: 3.3

GEORGIA

Augusta State University
Hull College of Business
2500 Walton Way
Augusta, GA 30904-2200
(706) 737-1565
URL: <http://www.aug.edu/coba>
*GMAT: 500
*GPA: 3.13

Emory University
Goizueta Business School
1300 Clifton Road, NE
Atlanta, GA 30322-2710
(404) 727-6311
URL: <http://www.goizueta.emory.edu>
*GMAT: 680
*GPA: 3.4

Georgia College and State University
Graduate Programs in Business
Campus Box 19
Milledgeville, GA 31061
(478) 445-5115
URL: <http://www.gcsu.edu/graduate/>
*GMAT: 494
*GPA: 3.24

Georgia Institute of Technology
College of Management Graduate Office
800 West Peachtree Street, NW
Suite 302
Atlanta, GA 30332-0520
(404) 894-8722
URL: <http://www.mgt.gatech.edu>
*GMAT: 681
*GPA: 3.4

Georgia Southern University College of Business
PO Box 8050, College of Business Administration Building
Room 1133
Statesboro, GA 30460-8002
(912) 681-5767
URL: <http://www.georgiasouthern.edu>
*GMAT: 488
*GPA: 3.0

Georgia State University
J. Mack Robinson College of Business
Graduate Admissions
P.O. Box 3989
Atlanta, GA 30302-3989
(404) 413-7130
URL: <http://www.robinson.gsu.edu>
*GMAT: 594
*GPA: 3.35

Kennesaw State University
Michael J. Coles College of Business
1000 Chastain Rd #0407
Mail Drop 3306
KSU Conter Bldg. Room 33
Kennesaw, GA 30144-5591
(770) 499-3414
URL: <http://coles.kennesaw.edu>
*GMAT: 535
*GPA: 3.3

University of Georgia
Terry College of Business
361 Brooks Hall
Athens, GA 30602-6264
(706) 542-5671
<http://www.terry.uga.edu/mba>
*GMAT: 667
*GPA: 3.42

University of West Georgia
Graduate School
1601 Maple Street
Carrollton, GA 30118
(678) 839-6419
*GMAT: 456
*GPA: 3.24

Valdosta State University
Langdale College of Business Administration
Room 206 Pound Hall
Valdosta, GA 31698-0075
(229) 245-2233
URL: <http://valdosta.edu/coba/grad>
*GMAT: 530
*GPA: 3.3

HAWAII

University of Hawaii-Manoa
Shidler College of Business
2404 Maile Way, Bus-Ad B201
Honolulu, HI 96822
(808) 956-8266
URL: <http://www.cba.hawaii.edu>
*GMAT: 550
*GPA: 3.0

IDAHO

Boise State University
Graduate Business Studies
1910 University Drive
Suite B318
Boise, ID 83725-1600
(208) 426-3116
URL: <http://cobe.boisestate.edu/graduate>
*GMAT: 579
*GPA: 3.34

Idaho State University
College of Business
Campus Box 8020
Pocatello, ID 83209
(208) 282-2966
URL: <http://cob.isu.edu/MBA/>
*GMAT: 571
*GPA: 3.5

ILLINOIS

Bradley University
Foster College of Business Administration
1501 W. Bradley Avenue
Peoria, IL 61625
(309) 677-2256
URL: <http://www.bradley.edu/academics/grad>
*GMAT: 577
*GPA: 3.28

DePaul University
Charles H. Kellstadt Graduate School of Business
One E. Jackson Boulevard, Suite 7900
Chicago, IL 60604-2287
(312) 362-8810
URL: <http://www.kellstadt.depaul.edu/index.htm>
*GMAT: 585
*GPA: 3.2

Eastern Illinois University
Lumpkin College of Business and Applied Sciences
600 Lincoln Avenue
Charleston, IL 61920-3099
(217) 581-3028
URL: <http://www.eiu.edu/~mba/>
*GMAT: 511
*GPA: 3.39

Illinois Institute of Technology
Stuart Graduate School of Business
565 W. Adams Street
Chicago, IL 60661
(312) 906-6573
URL: <http://www.stuart.iit.edu>
*GMAT: 640
*GPA: 3.0

Illinois State University
College of Business
Campus Box 5570
Normal, IL 61790-5570
(309) 438-8388
URL: <http://www.mba.ilstu.edu>
*GMAT: 524
*GPA: 3.47

Loyola University Chicago
Graduate School of Business
1 East Pearson, #224
Maguire Hall
Chicago, IL 60611-2045
(312) 915-8908
URL: <http://www.gsb.luc.edu>
*GMAT: 550
*GPA: 3.2

Northern Illinois University College of Business
College of Business
Barsema 203
DeKalb, IL 60115-2897
866-NIUMBA1
URL: <http://www.cob.niu.edu/grad>
*GMAT: 530
*GPA: 3.2

Northwestern University
Kellogg School of Management
Office of Admissions and Financial Aid
2001 Sheridan Road
Evanston, IL 60208-2001
(847) 491-3308
URL: <http://www.kellogg.northwestern.edu>
*GMAT: 710
*GPA: 3.51

Southern Illinois University – Carbondale
College of Business and Administration
Graduate Programs Office
133 Rehn Hall, Mailstop 4625
Carbondale, IL 62901
(618) 453-3030
URL: <http://www.cba.siu.edu/mba>
*GMAT: 504
*GPA: 3.3

Southern Illinois University – Edwardsville
School of Business
Box 1051
Edwardsville, IL 62026-1051
(618) 650-3412
URL: <http://www.siu.edu/business>
*GMAT: 521
*GPA: 3.2

University of Chicago
Booth School of Business
5807 Woodlawn Avenue
Chicago, IL 60637
(773) 702-7369
URL: <http://chicagogsb.edu>
*GMAT: 713
*GPA: 3.5

University of Illinois at Chicago
Liautaud Graduate School of Business
815 W. Van Buren Street
Suite 220
Chicago, IL 60607
(312) 996-4573
URL: <http://www.uic.edu/cba/lgradbiz/>
*GMAT: 600
*GPA: 3.18

University of Illinois –Urbana –Champaign
College of Business
1407 West Gregory Drive
410 David Kinley Hall
Urbana, IL 61801
(217) 244-7602
URL: <http://www.mba.uiuc.edu>
*GMAT: 638
*GPA: 3.4

INDIANA

Ball State University
Miller College of Business
Whiting Building, 147
Muncie, IN 47306
(765) 285-5329
URL: <http://www.bsu.edu/mba/>
*GMAT: 535
*GPA: 3.34

Butler University
Graduate Admissions Office
4600 Sunset Avenue
Indianapolis, IN 46208-3485
(888) 940-8100
URL: <http://www.butler.edu/cba/mba>
*GMAT: 591
*GPA: 3.3

Indiana State University
College of Business
Room 1109
Terre Haute, IN 47809-5402
(812) 237-2002
URL: <http://web.indstate.edu/schbus/mba.html>
*GMAT: 530
*GPA: 3.1

Indiana University – Bloomington
Kelley School of Business
1275 E. 10th Street, Room 2010
Bloomington, IN 47405-1701
(812) 855-8006
URL: <http://www.kelley.indiana.edu/mba>
*GMAT: 663
*GPA: 3.35

Indiana University – Kokomo
School of Business
2300 S. Washington Street
PO Box 9003
Kokomo, IN 46904-9003
(765) 455-9471
URL: <http://www.iuk.edu/majors/mba.shtml>
*GMAT: 505
*GPA: 2.96

Indiana University–Purdue University Fort Wayne
School of Business and Management Sciences
2101 East Coliseum Boulevard.
Neff Hall 366
Fort Wayne, IN 46805-1499
(260) 481-6498
URL: <http://www.ipfw.edu/bms/mba1.htm>
*GMAT: 558
*GPA: 3.32

Indiana University – Purdue University Indianapolis
Kelley School of Business
801 West Michigan Street #30241
Indianapolis, IN 46202
(317) 274-4895
URL: <http://kelley.iupui.edu>
*GMAT: 610
*GMAT: 3.2

Purdue University
Krannert Graduate School of Management
2020 Rawls Hall
100 South Grant Street
West Lafayette, IN 47907-2076
(765) 494-0773
URL: <http://www.krannert.purdue.edu>
*GMAT: 657
*GPA: 3.3

University of Notre Dame
Mendoza College of Business
276 COBA
Notre Dame, IN 46556
(574) 631-8488
URL: <http://www.nd.edu/~mba/>
*GMAT: 665
*GPA: 3.6

Valparaiso University
Admissions Office
Graduate School of Business
1909 Chapel Drive
104 Urschel Hall
Valparaiso, IN 46383
(219) 465-7952
URL: <http://www.valpo.edu/mba>
*GMAT: 550
*GPA: 3.4

IOWA

Iowa State University of Science and Technology
College of Business
1360 Gerdin
Ames, IA 50011-1350
(515) 294-8118
URL: <http://www.bus.iastate.edu/grad>
*GMAT: 612
*GPA: 3.45

University of Iowa
Henry B. Tippie College of Business
100 Pomerantz Center Suite E442
Iowa City, IA 52242-1000
(319) 335-1039
URL: <http://www.biz.uiowa.edu/>
*GMAT: 653
*GPA: 3.37

University of Northern Iowa
College of Business Administration
Curris Business Building Suite 325
Cedar Falls, IA 50614-0123
(319) 273-6243
URL: <http://www.cba.uni.edu/mba>
*GMAT: 580
*GPA: 3.1

KANSAS

Emporia State University
School of Business
1200 Commercial Street
ESU Box 4059
Emporia, KS 66801-5087
(620) 341-5456
URL: <http://www.emporia.edu/business/sbgrade.htm>
*GMAT: 532
*GPA: 3.1

Kansas State University
College of Business Administration
107 Calvin Hall
Manhattan, KS 66506-0501
(785) 532-7190
URL: <http://www.cba.ksu.edu/cba/>
*GMAT: 531
*GPA: 3.5

Pittsburg State University
Kelce College of Business
1701 S. Broadway
Pittsburg, KS 66762
(620) 235-4598
URL: <http://www.pittstate.edu/kelce/>
*GMAT: 500
*GPA: 3.5

University of Kansas
School of Business
1300 Sunnyside Avenue
Lawrence, KS 66045-7585
(913) 897-8587
URL: <http://www.business.ku.edu>
*GMAT: 592
*GPA: 3.0

Wichita State University
W. Frank Barton School of Business
1845 N. Fairmount
Wichita, KS 67260-0048
(316) 978-3230
URL: <http://wichita.edu/mba>
*GMAT: 540
*GPA: 3.3

KENTUCKY

Murray State University
College of Business and Public Affairs
109 Business Building
Murray, KY 42071-0009
(270) 762-6970
URL: <http://www.murraystate.edu/cbpa>
*GMAT: 400
*GPA: 3.0

Northern Kentucky University
College of Business
BEP Center
Suite 209
Highland Heights, KY 41099
(859) 572-6336
URL: <http://www.cob.nku.edu/MBA>
*GMAT: 530
*GPA: 3.1

University of Kentucky
Gatton College of Business and Economics
MBA Center
Lexington, KY 40506-0034
(859) 257-7722
URL: <http://gatton.uky.edu/Academic/MBA/Index.html>
*GMAT: 580
*GPA: 3.3

University of Louisville
College of Business, MBA Programs Office
2301 South 3rd Street
Louisville, KY 40292
(502) 852-2169
URL: <http://cbpa.louisville.edu>
*GMAT: 574
*GPA: 3.3

LOUISIANA

Louisiana State University
Agricultural and Mechanical College
E.J. Ourso College of Business Administration
The Flores MBA Program
3176 A Patrick f. Taylor Hall
Baton Rouge, LA 70803-6302
(225) 578-8892
URL: <http://www.bus.lsu.edu/>
*GMAT: 637
*GPA: 3.36

Louisiana Tech University
College of Business
PO Box 10318
Ruston, LA 71272
(318) 257-4528
URL: <http://cab.latech.edu/>
*GMAT: 550
*GPA: 3.2

Loyola University New Orleans
Joseph A. Butt, S.J., College of Business Administration
6363 St. Charles Avenue, Box 15
New Orleans, LA 70118
(504) 864-7965
URL: <http://business.loyno.edu/mba/index.html>
*GMAT: 543
*GPA: 3.25

McNeese State University
College of Business
PO Box 91660
Lake Charles, LA 70609
(337) 475-5576
URL: <http://www.mcneese.edu/colleges/bus/>
*GMAT: 470
*GPA: 3.2

Nicholls State University
College of Business Administration
PO Box 2015
104 White Hall
Thibodaux, LA 70310
(985) 448-4241
URL: <http://www.nicholls.edu/mba>
*GMAT: 473
*GPA: 3.13

Southeastern Louisiana University
College of Business and Technology
SLU 10752
Hammond, LA 70402
(985) 549-5619
URL: <http://www.selu.edu/academics/business/graduate.htm>
*GMAT: 471
*GPA: 3.2

Tulane University
A.B. Freeman School of Business
Seven McAlister Drive Suite 410
New Orleans, LA 70118-5669
(504) 865-5410
URL: <http://freeman.tulane.edu>
*GMAT: 654
*GPA: 3.34

University of Louisiana – Lafayette
B.I Moody III College of Business
M.B.A Programs
Box 44610
Lafayette, LA 70504-4610
(337) 482-6965
URL: <http://www.louisiana.edu/Academic/GradSchool>
*GMAT: 535
*GPA: 3.3

MAINE

University of Maine
The Maine Business School
5723 D. P. Corbett Business Building
Orono, ME 04469-5723
(207) 581-1973
URL: <http://www.umaine.edu/business>
*GMAT: 560
*GPA: 3.24

University of Southern Maine
School of Business
PO Box 9300
96 Falmouth Street
Portland, ME 04104-9300
(207) 780-4184
URL: <http://www.usm.maine.edu/sb/>
*GMAT: 570
*GPA: 3.3

MARYLAND

Loyola College in Maryland
The Joseph A. Sellinger S.J. School of Business and MGT
4501 N. Charles Street
Baltimore, MD 21210-2699
(410) 617-5020
URL: <http://sellinger.loyola.edu>
*GMAT: 536
*GPA: 3.3

Loyola University, Maryland
Selinger School of Business and Management
2034 Green Spring Drive
Timonium, MD 21093
(410) 617-5817
GMAT 536
GPA 3.34

Salisbury State University
Franklin P. Perdue School of Business
1101 Camden Avenue
Salisbury, MD 21801-6837
(410) 548-3983
URL: <http://www.salisbury.edu/Schools/Perdue/mba>
*GMAT: 510
*GPA: 3.3

University of Baltimore/Towson University
School of Business
1420 N. Charles Street
Baltimore, MD 21201-5779
(410) 837-6565
URL: <http://business.ubalt.edu>
*GMAT: 560
*GPA: 3.2

University of Maryland – College Park
Robert H. Smith School of Business
2308 Van Munching Hall
College Park, MD 20742
(301) 405-2559
URL: <http://www.rhsmith.umd.edu>
*GMAT: 660
*GPA: 3.34

MASSACHUSETTS

Babson College
F.W. Olin Graduate School of Business
Graduate Admissions
Olin Hall
Babson Park, MA 02457-0310
(781) 239-5591
URL: <http://www.babson.edu/mba/>
*GMAT: 630
*GPA: 3.18

Bentley University
The Elkin B. McCallum Graduate School of Business
175 Forest Street
Waltham, MA 02452-4705
(781) 891-2108
URL: <http://www.bentley.edu>
*GMAT: 598
*GPA: 3.36

Boston College
The Carrol School of Management
140 Commonwealth Avenue
Fulton Hall 315
Chestnut Hill, MA 02467
(617) 552-3920
URL: <http://www.bc.edu/mba>
*GMAT: 661
*GPA: 3.3

Boston University
School of Management
595 Commonwealth Avenue
Boston, MA 02215-1704
(617) 353-2670
URL: <http://management.bu.edu/>
*GMAT: 680
*GPA: 3.38

Clark University
Graduate School of Management
950 Main Street
Worcester, MA 01610-1477
(508) 793-7406
URL: <http://www.clarku.edu/mba>
*GMAT: 585
*GPA: 3.2

Harvard University
Business School
MBA Admission
Dillon House
Soldiers Field
Boston, MA 02163
(617) 495-6128
URL: <http://www.hbs.edu>
*GMAT: 720
*GPA: 3.66

Massachusetts Institute of Technology
Sloan School of Management
50 Memorial Drive, E52-126
Cambridge, MA 02142
(617) 253-3730
URL: <http://mitsloan.mit.edu/>
*GMAT: 710
*GPA: 3.5

Northeastern University
Graduate School of Business Administration
360 Huntington Avenue
350 Dodge Hall
Boston, MA 02115
(617) 373-3258
URL: <http://www.cba.neu.edu/graduate>
*GMAT: 609
*GPA: 3.3

Suffolk University
Sawyer Business School
Eight Ashburton Place
Boston, MA 02108
(617) 573-8302
URL: <http://www.sawyer.suffolk.edu>
*GMAT: 535
*GPA: 3.26

University of Massachusetts – Amherst
Isenberg School of Management
305 Isenberg School of Management
121 Presidents Drive
Amherst, MA 01003
(413) 545-5608
URL: <http://www.umass.edu/mba>
*GMAT: 660
*GPA: 3.4

University of Massachusetts – Dartmouth
Charlton College of Business
285 Old Westport Road
North Dartmouth, MA 02747-2300
(508) 999-8604
URL: <http://www.umassd.edu/charlton/programs/mba.cfm>
*GMAT: 506
*GPA: 3.0

University of Massachusetts – Lowell
College of Management
One University Avenue PA 303
Lowell, MA 01854
(978) 934-4017
URL: <http://www.uml.edu/College/Management/>
*GMAT: 535
*GPA: 3.2

MICHIGAN

Eastern Michigan University
College of Business
404 Gary M. Owen Building
Ypsilanti, MI 48197
(734) 487-4444
URL: <http://www.cob.emich.edu>
*GMAT: 462
*GPA: 3.18

Grand Valley State University
Seidman College of Business
401 W. Fulton Street
403C De Vos
Grand Rapids, MI 49504
(616) 331-7387
URL: <http://www.gvsu.edu/business>
*GMAT: 560
*GPA: 3.3

Michigan State University
Eli Broad Graduate School of Management
215 Eppley Center
East Lansing, MI 48824-1121
(517) 355-7604
URL: <http://bus.msu.edu/>
*GMAT: 637
*GPA: 3.3

Oakland University
School of Business Administration
238 Elliot Hall
Rochester, MI 48309-4493
(248) 370-3287
URL: <http://www.sba.oakland.edu>
*GMAT: 540
*GPA: 3.13

University of Detroit Mercy
College of Business Administration
4001 W. McNichols Road
Detroit, MI 48221
(313) 993-1147
URL: <http://business.udmercy.edu/mba.htm>
*GMAT: 541
*GPA: 3.38

University of Michigan – Ann Arbor
Ross School of Business at the University of Michigan
710 East University Street E 2540
Ann Arbor, MI 48109-1234
(734) 763-5796
URL: <http://www.bus.umich.edu>
*GMAT: 700
*GPA: 3.3

University of Michigan – Dearborn
College of Business
19000 Hubbard Drive
Room 168
Fairlane Center South
Dearborn, MI 48126
(313) 593-5460
URL: <http://www.som.umd.umich.edu/grad>
*GMAT: 557
*GPA: 3.35

University of Michigan – Flint
School of Management
303 E. Kearsley Street
Flint, MI 48502-1950
(866) UMF-MBA1
URL: <http://mba.umflint.edu>
*GMAT: 518
*GPA: 3.22

Wayne State University
School of Business Administration
5201 Cass Avenue
Prentis Building
Room 200
Detroit, MI 48202
(313) 577-4510
URL: <http://www.busadm.wayne.edu>
*GMAT: 550
*GPA: 3.1

Western Michigan University
Haworth College of Business
2130 Arnold Schneider Hall
Kalamazoo, MI 49008-5411
(269) 387-5075
URL: <http://www.hcob.wmich.edu>
*GMAT: 532
*GPA: 3.2

MINNESOTA

St. Cloud State University
G.R. Herberger College of Business
720 Fourth Avenue, S.
St. Cloud, MN 56301-4498
(320) 308-2112
URL: <http://stcloudstate.edu>
*GMAT: 550
*GPA: 3.3

University of Minnesota – Duluth
Labovitz School of Business and Economics
1049 University Drive
431 Darland Administration Building
Duluth, MN 55812-3011
(218) 726-7523
URL: <http://www.d.umn.edu/sbe/degreeprogs/MBA/>
*GMAT: 560
*GPA: 3.36

University of Minnesota – Twin Cities Campus
Carlson School of Management
321 19th Avenue, S.
Suite 4 - 106
Minneapolis, MN 55455
(612) 625-5555
URL: <http://www.Carlsonmba.umn.edu/>
*GMAT: 660
*GPA: 3.4

MISSISSIPPI

Jackson State University
School of Business
PO Box 17760
Jackson, MS 32917
(601) 979-4326
URL: <http://www.jsums.edu>
GMAT: 380
*GPA: 3.29

Millsaps College
Else School of Management
1701 N. State Street
Jackson, MS 39210-0001
(601) 974-1256
URL: <http://millsaps.edu/esom>
*GMAT: 580
*GPA: 3.4

Mississippi State University
College of Business and Industry
PO Box 5288
Mississippi State, MS 39762
(662) 325-1891
URL: <http://www.cbi.msstate.edu/gsb/index.html>
*GMAT: 521
*GPA: 3.5

University of Mississippi
School of Business Administration
253 Holman Hall
University, MS 38677
(662) 915-5483
URL: <http://www.bus.olemiss.edu/>
*GMAT: 560
*GPA: 3.5

University of Southern Mississippi
College of Business and Economic Development
118 College Drive #5096
Hattiesburg, MS 39406-5096
(601) 266-4653
URL: <http://www.usm.edu/colleges/ebed>
*GMAT: 479
*GPA: 3.3

MISSOURI

Central Missouri State University
Harmon College of Business Administration
Ward Edwards 1624
Warrensburg, MO 64093
(660) 543-8597
URL: <http://www.cmsu.edu/graduate/information/index.html>
*GMAT: 485
*GPA: 3.3

Southeast Missouri State University
Harrison College of Business
One University Plaza, MS5890
Cape Girardeau, MO 63701
(573) 651-5116
URL: <http://www6.semo.edu/mba>
*GMAT: 515
*GPA: 3.56

Missouri State University
College of Business Administration
901 S. National Avenue, Carrington Hall Room 306
Springfield, MO 65804-0094
(417) 836-5335
*GMAT: 520
*GPA: 3.4

St. Louis University
John Cook School of Business
3674 Lindell Boulevard Suite 132
St. Louis, MO 63108
(314) 977-6221
URL: <http://slu.edu/colleges/business>
*GMAT: 565
*GPA: 3.3

Truman State University
Division of Business and Accountancy
100 E. Normal Street
Kirksville, MO 63501
(660) 785-4378
URL: <http://gradschool.truman.edu/>
*GMAT: 598
*GPA: 3.5

University of Missouri – Columbia
Robert J. Trulaske Sr. College of Business
213 Cornell Hall
Columbia, MO 65211
(573) 882-2750
URL: <http://mba.missouri.edu>
*GMAT: 637
*GPA: 3.42

University of Missouri – Kansas City
Henry W. Bloch School of Business and Public Administration
5100 Rockhill Road
Kansas City, MO 64110-2499
(816) 235-1111
URL: <http://www.umkc.edu/bloch>
*GMAT: 556
*GPA: 3.3

University of Missouri – St. Louis
College of Business Administration
One University Boulevard
St. Louis, MO 63121-4499
(314) 516-5885
URL: <http://mba.umsl.edu>
*GMAT: 560
*GPA: 3.3

Washington University in St. Louis
John M. Olin School of Business
One Brookings Drive
Campus Box 1133
St. Louis, MO 63130-4899
(314) 935-7301
URL: <http://www.olin.wustl.edu>
*GMAT: 681
*GPA: 3.42

MONTANA

Montana State University
College of Business
338 Reid Hall
PO Box 173040
Bozeman, MT 59717-3040
(406) 994-4681
URL: <http://www.montana.edu/cob>
*GMAT: 523
*GPA: 3.41

University of Montana - Missoula
School of Business Administration
Missoula, MT 59812
(406) 243-4983
URL: <http://www.mba-macct.umt.edu>
*GMAT: 566
*GPA: 3.2

NEBRASKA

Creighton University
Eugene C. Eppley College of Business Administration
2500 California Plaza
Omaha, NE 68178
(402) 280-2829
URL: <http://cobweb.creighton.edu>
*GMAT: 560
*GPA: 3.4

University of Nebraska – Lincoln
College of Business Administration
PO Box 880405, CBA 125
Lincoln, NE 68588-0405
(402) 472-2338
URL: <http://www.cba.unl.edu>
*GMAT: 614
*GPA: 3.4

University of Nebraska – Omaha
College of Business Administration
6001 Dodge Street
Omaha, NE 68182-0048
(402) 554-2303
URL: <http://cba.unomaha.edu/mba>
*GMAT: 500
*GPA: 2.8

NEVADA

University of Nevada – Las Vegas
College of Business
4505 South Maryland Parkway
Las Vegas, NV 89154-6031
(702) 895-3655
URL: <http://business.unlv.edu>
*GMAT: 600
*GPA: 3.35

NEW HAMPSHIRE

Dartmouth College
Tuck School of Business at Dartmouth
100 Tuck Hall
Hanover, NH 03755-9000
(603) 646-3162
URL: <http://www.tuck.dartmouth.edu>
*GMAT: 712
*GPA: 3.44

University of New Hampshire
Whittemore School of Business and Economics
15 Academic Way
McConnell Hall Room 116
Durham, NH 03824-3593
(603) 862-1367
URL: <http://www.mba.unh.edu>
*GMAT: 557
*GPA: 3.27

NEW JERSEY

Fairleigh Dickinson University – Metropolitan Campus
Silberman College of Business
1000 River Road
T-KB!-01
Teaneck, NJ 07666
(201) 692-2554
URL: <http://business.fdu.edu/business/index.html>
*GMAT: 520
*GPA: 3.4

Monmouth University
Leon Hess Business School
400 Cedar Avenue
West Long Branch, NJ 07764
(732) 571-3452
URL: www.monmouth.edu/~business/
*GMAT: 513
*GPA: 3.24

Montclair State University
School of Business
203 College Hall Normal Avenue
Montclair, NJ 07043
(973) 655-5147
URL: <http://www.montclair.edu/business>
GMAT: 476
GPA: 3.3

New Jersey Institute of Technology
School of Management
University Heights
Newark, NJ 07102-1982
(973) 596-6378
URL: <http://www.njit.edu/>
*GMAT: 535
*GPA: 3.2

Rider University
College of Business Administration
2083 Lawrenceville Rd.
Lawrenceville, NJ 08648-3099
(609) 896-5036
URL: <http://www.rider.edu/mba>
*GMAT: 493
*GPA: 3.29

Rowan University
William G. Rohrer College of Business
201 Mullica Hill Road
Bunce Hall
Glassboro, NJ 08028-1701
(856) 256-4024
URL: <http://www.rowan.edu/colleges/business>
*GMAT: 509
*GPA: 3.27

Rutgers, The State University of New Jersey - Camden
School of Business
227 Penn Street
Camden, NJ 08102-1401
(856) 225-6712
URL: <http://camden-sbc.rutgers.edu>
*GMAT: 557
*GPA: 3.2

Rutgers, The State University of New Jersey - Newark
Rutgers Bus. School: Grad. Programs- Newark/New Brunswick
190 University Avenue
Newark, NJ 07102-1813
(973) 353-1234
URL: <http://business.rutgers.edu>
*GMAT: 640
*GPA: 3.2

Rutgers, The State University of New Jersey - New Brunswick
School of Management and Labor Relations
Janice H. Levin Building
94 Rockefeller Road
Piscataway, NJ 08854-8054
(732) 445-5973
URL: <http://www.smlr.rutgers.edu>
*GMAT: 591
*GPA: 3.23

Seton Hall University
Stillman School of Business
400 S. Orange Avenue
Jubilee Hall Room 515
South Orange, NJ 07079-2692
(973) 761-9208
URL: <http://www.business.shu.edu>
*GMAT: 565
*GPA: 3.15

NEW MEXICO

New Mexico State University
College of Business Administration and Economics
109D Guthrie Hall
MSC 3GSP
Las Cruces, NM 88003
(575) 646-3025
URL: <http://mba.nmsu.edu/>
*GMAT: 492
*GPA: 3.0

University of New Mexico
Robert O. Anderson Graduate School of Management
Graduate Programs Manager
MSC 053090
1 University of New Mexico
Albuquerque, NM 87131-1221
(505) 277-3147
URL: <http://www.mgt.unm.edu>
*GMAT: 522
*GPA: 3.5

NEW YORK

Alfred University
College of Business
1 Saxon Drive
Alfred, NY 14802
(607) 871-2115
URL: <http://business.alfred.edu/mba.html>
*GMAT: 481
*GPA: 3.06

Canisius College
Richard J. Wehle School of Business
2001 Main Street
Bagen Hall 201
Buffalo, NY 14208-1098
(716) 888-2140
URL: <http://www.canisius.edu/business/mba>
*GMAT: 500
*GPA: 3.06

Clarkson University
School of Business
CU Box 5770
8 Clarkson Avenue
Potsdam, NY 13699-5770
(315) 268-6613
URL: <http://www.clarkson.edu/business/graduate>
*GMAT: 540
*GPA: 3.27

Columbia University
Graduate School of Business
3022 Broadway
216 Uris Hall
New York, NY 10027
(212) 854-1961
URL: <http://www.gsb.columbia.edu>
*GMAT: 709
*GPA: 3.4

CUNY Bernard M. Baruch
College of the City, University of New York
Zicklin School of Business
1 Bernard Baruch Way
Box H-820
New York, NY 10010-5585
(646) 312-1300
URL: <http://www.zicklin.baruch.cuny.edu>
*GMAT: 584
*GPA: 3.2

Cornell University
S.C. Johnson Graduate School of Management
Sage Hall
Ithaca, NY 14853-6201
(607) 255-8006
URL: <http://www.johnson.cornell.edu>
*GMAT: 696
*GPA: 3.29

Fordham University
Graduate School of Business
33 W. 60th Street, Fourth Floor
New York, NY 10023
(212) 636-6200
URL: <http://www.fordham.edu/business>
*GMAT: 603
*GPA: 3.18

Hofstra University
Frank G. Zarb School of Business
126 Hofstra University
Office of Graduate Admissions
Hempstead, NY 11549-1090
(516) 463-4876
URL: http://www.hofstra.edu/academics/business/buz_gradprog.cfm
*GMAT: 545
*GPA: 3.13

Iona College
Hagan School of Business
715 North Avenue
New Rochelle, NY 10801-1890
(914) 637-2708
URL: <http://www.iona.edu/hagan/>
*GMAT: 443
*GPA: 3.25

Long Island University-C.W. Post Campus
College of Management
720 Northern Boulevard
Brookville, NY 11548-1300
(516) 299-2900
URL: <http://www.liu.edu/postmba>
*GMAT: 470
*GPA: 3.16

Marist College
School of Management
3399 North Road
Dyson 127
Poughkeepsie, NY 12601-1387
(845) 575-3166
URL: <http://www.marist.edu/>
*GMAT: 535
*GPA: 3.42

New York University
Leonard N. Stern School of Business
44 W. Fourth Street
MBA Admissions Office
Henry Kaufman Management Center
Suite 6-70
New York, NY 10012-1126
(212) 998-0600
URL: <http://www.stern.nyu.edu>
*GMAT: 700
*GPA: 3.4

Niagara University
Graduate Division of Business Administration
Niagara University, NY 14109
(716) 286-8051
URL: <http://www.niagara.edu/mba>
*GMAT: 500
*GPA: 3.2

Pace University
Lubin School Of Business
One Pace Plaza
New York, NY 10038
(212) 346-1531
URL: <http://www.pace.edu/lubin>
*GMAT: 565
*GPA: 3.17

Rensselaer Polytechnic Institute
Lally School of Management and Technology
110 Eighth Street
Room 3216
Pittsburgh Building
Troy, NY 12180-3590
(518) 276-6565
URL: <http://lallyschool.rpi.edu>
*GMAT: 628
*GPA: 3.2

Rochester Institute of Technology
E. Philips Saunders School of Business
105 Lomb Memorial Drive
Rochester, NY 14623-5604
(585) 475-6916
URL: <http://www.ritmba.com>
*GMAT: 564
*GPA: 3.2

St. John's University
Peter J. Tobin College of Business
8000 Utopia Parkway
Queens NY 11439
(718) 990-1345
URL: <http://www.tobincollege.stjohns.edu>
*GMAT: 535
*GPA: 3.2

University at Albany, State University of New York
School of Business
1400 Washington Avenue BA 361A
Albany, NY 12222
(518) 442-4961
URL: <http://www.albany.edu/business>
*GMAT: 575
*GPA: 3.4

State University of New York, Binghamton
School of Management
PO Box 6000
Binghamton, NY 13902-6000
(607) 777-4236
URL: <http://som.binghamton.edu>
*GMAT: 614
*GPA: 3.4

State University of New York, Oswego
School of Business
602 Culkin Hall
Oswego, NY 13126
(315) 312-3152
URL: <http://www.oswego.edu/business/mba>
*GMAT: 535
*GPA: 3.25

Syracuse University
Martin J. Whitman School of Management
721 University Avenue
Suite 315
Syracuse, NY 13244-2450
(315) 443-3497
URL: <http://www.whitman.syr.edu>
*GMAT: 612
*GPA: 3.02

State University of New York, Buffalo
School of Management
203 Alfiero Center
Buffalo, NY 14620
(716) 645-3204
URL: <http://www.mgt.buffalo.edu>
*GMAT: 619
*GPA: 3.3

University of Rochester
William E. Simon Graduate School of Business Administration
305 Schlegel Hall
Rochester, NY 14627
(585) 275-3533
URL: <http://www.simon.rochester.edu>
*GMAT: 675
*GPA: 3.5

NORTH CAROLINA

Appalachian State University
John A. Walker College of Business
PO Box 32037
Boone, NC 28608
(828) 262-2922
URL: <http://www.business.appstate.edu>
*GMAT: 535
*GPA: 3.3

Duke University
Fuqua School of Business
Box 90104
Durham, NC 27708-0104
(919) 660-7705
URL: <http://www.fuqua.duke.edu>
*GMAT: 701
*GPA: 3.4

East Carolina University
School of Business
3203 Bate Building
Greenville, NC 27858-4353
(866) 562-0835
URL: <http://www.business.ecu.edu/grad/>
*GMAT: 521
*GPA: 3.18

North Carolina State University
College of Management
Campus Box 8114
Raleigh, NC 27695-8114
(919) 515-5584
URL: www.mba.ncsu.edu
*GMAT: 613
*GPA: 3.3

University of North Carolina – Chapel Hill
Kenan-Flagler Business School
CB 3490, McColl Building
Chapel Hill, NC 27599-3490
(919) 962-3236
URL: <http://www.kenan-flagler.unc.edu>
*GMAT: 678
*GPA: 3.3

University of North Carolina – Charlotte
Belk College of Business Administration
9201 University City Boulevard
Charlotte, NC 28223-0001
(704) 687-3366
URL: <http://www.belkmba.uncc.edu>
*GMAT: 595
*GPA: 3.34

University of North Carolina – Greensboro
Joseph M. Bryan School of Business and Economics
Bryan Building
Room 220
PO Box 26156
Greensboro, NC 27402-6165
(336) 334-4209
URL: <http://www.uncg.edu/bae/mba/>
*GMAT: 566
*GPA: 3.21

University of North Carolina – Wilmington
School of Business
601 S. College Road
Wilmington, NC 28403
(910) 962-3903
URL: <http://www.csb.uncw.edu>
*GMAT: 560
*GPA: 3.2

Wake Forest University
Babcock Graduate School of Management
PO Box 7659
Winston-Salem, NC 27106
(336) 758-5422
URL: <http://www.mba.wfu.edu/>
*GMAT: 630
*GPA: 3.2

Western Carolina University
College of Business
104 B Forsyth Building
Cullowhee, NC 28723
(828) 227-3588
URL: <http://www.wcu.edu/cob/graduate/index.htm>
*GMAT: 479
*GPA: 3.17

OHIO

Case Western Reserve University
Weatherhead School of Management
10900 Euclid Avenue
160 Peter B. Lewis Building
Cleveland, OH 44106-7235
(216) 368-2030
URL: <http://weatherhead.cwru.edu>
*GMAT: 610
*GPA: 3.26

Cleveland State University
James J. Nance College of Business Administration
2121 Euclid Avenue BU 219
Cleveland, OH 44115
(216) 687-3730
URL: <http://www.csuohio.edu/cba/>
*GMAT: 500
*GPA: 3.1

John Carroll University
John M. and Mary Jo Boler School of Business
20700 N. Park Boulevard
University Heights, OH 44118-4581
(216) 397-1970
URL: <http://bsob.jcu.edu>
*GMAT: 528
*GPA: 3.1

Kent State University
Graduate School of Management
PO Box 5190
Kent, OH 44242-0001
(330) 672-2282
URL: <http://business.kent.edu/grad>
*GMAT: 514
*GPA: 3.38

Ohio State University
Max M. Fisher College of Business
2108 Neil Avenue
100 Gerlach Hall
Columbus, OH 43210-1144
(614) 292-2249
URL: <http://fisher.osu.edu>
*GMAT: 674
*GPA: 3.41

Ohio University
College of Business
514 Copeland Hall
Athens, OH 45701-2979
(740) 593-2007
URL: <http://www.cob.ohiou.edu/grad/>
*GMAT: 562
*GPA: 3.3

University of Akron
College of Business Administration
259 S. Broadway
Room 412
Akron, OH 44325-4805
(330) 972-7043
URL: <http://www3.uakron.edu/cba/grad/>
*GMAT: 575
*GPA: 3.3

University of Cincinnati
College of Business
PO Box 210020
Cincinnati, OH 45221-0020
(513) 556-7024
URL: <http://www.business.uc.edu/mba>
*GMAT: 603
*GPA: 3.2

University of Dayton
School of Business Administration
300 College Park Avenue
Dayton, OH 45469-2234
(937) 229-3733
URL: <http://www.sba.udayton.edu/mba>
*GMAT: 557
*GPA: 3.22

University of Toledo
College of Business Administration
2801 W. Bancroft
MS 103
Toledo, OH 43606-3390
(419) 530-2513
URL: <http://www.business.utoledo.edu/>
*GMAT: 520
*GPA: 3.2

Wright State University
Raj Sooin College of Business
110 Rike Hall
Dayton, OH 45435
(937) 775-2437
URL: <http://www.wright.edu/business/mba/>
*GMAT: 525
*GPA: 3.1

Xavier University
Williams College of Business
3800 Victory Parkway
Cincinnati, OH 45207-3221
(513) 745-3525
URL: <http://www.xaxier.edu/williams/>
*GMAT: 560
*GPA: 3.3

Youngstown State University
Warren P. Williamson Jr. College of Business Administration
One University Plaza
Youngstown, OH 44555-0002
(330) 941-3092
URL: <http://www.wcba.yasu.edu/mba.htm>
GMAT: 520
*GPA: 3.3

OKLAHOMA

Oklahoma State University College of Business
102 Gundersen Hall
Stillwater, OK 74078-0555
(405) 744-2951
URL: <http://www2.bus.okstate.edu/>
*GMAT: 540
*GPA: 3.4

University of Oklahoma
Michael F. Price College of Business
1003 Asp Avenue
Suite 1040
Norman, OK 73019-4302
(405) 325-2074
URL: <http://price.ou.edu/mba>
*GMAT: 593
*GPA: 3.37

University of Tulsa
College of Business Administration
800 South Tucker Drive
BAH 217
Tulsa, OK 74104-9700
(918) 631-2553
URL: <http://www.cba.utulsa.edu/programs/graduate/>
*GMAT: 587
*GPA: 3.4

OREGON

Oregon State University
College of Business
214 Bexell Hall
Corvallis, OR 97331-2603
(541) 737-3716
URL: <http://www.bus.oregonstate.edu/>
*GMAT: 500
*GPA: 3.0

Portland State University
School of Business Administration
PO Box 751
Portland, OR 97207-0751
(503) 725-2291
URL: <http://www.sba.pdx.edu>
*GMAT: 611
*GPA: 3.25

University of Oregon
Charles H. Lundquist College of Business
1208 University of Oregon
Eugene, OR 97403-1208
(541) 346-2151
URL: <http://oregonmba.com>
*GMAT: 624
*GPA: 3.3

University of Portland
Dr. Robert B. Pamplin, Jr. School of Business
5000 N. Willamette Boulevard
Portland, OR 97203-5798
(503) 943-7224
URL: <http://www.up.edu>
*GMAT: 540
*GPA: 3.3

Willamette University
George H. Atkinson Graduate School of Management
900 State Street
Salem, OR 97301
(503) 370-6167
Email: joneill@willamette.edu
URL: <http://www.willamette.edu/mba>
*GMAT: 608
*GPA: 3.3

PENNSYLVANIA

Carnegie Mellon University
Tepper School of Business
Posner Hall 231 A
5000 Forbes Ave.
Pittsburgh, PA 15213-3890
(412) 268-2272
URL: <http://www.cmu.edu/bschool>
*GMAT: 667
*GPA: 3.3

Clarion University of Pennsylvania
College of Business Administration
302 Still Hall
Clarion, PA 16214
(814) 393-2605
URL: <http://www.clarion.edu/mba>
*GMAT: 489
*GPA: 3.57

Drexel University
College of Business and Administration
207 Matheson Hall
3141 Chestnut Street
Philadelphia, PA 19104-2875
(215) 895-0562
URL: <http://www.lebow.drexel.edu/>
*GMAT: 610
*GPA: 3.3

Duquesne University
John F. Donahue Graduate School of Business
600 Forbes Avenue
Pittsburgh, PA 15282
(412) 396-6276
URL: <http://www.bus.duq.edu/grad>
GMAT: 520
GPA: 3.1

Indiana University of Pennsylvania
Eberly College of Business and Information Technology
301 Eberly Building
664 Pratt Drive
Indiana, PA 15705
(724) 357-2522
URL: <http://www.eberly.iup.edu/mba>
*GMAT: 529
*GPA: 3.11

La Salle University
School of Business Administration
1900 W. Olney Avenue
Philadelphia, PA 19141
(215) 951-1057
URL: <http://www.lasalle.edu/mba>
*GMAT: 510
*GPA: 3.1

Lehigh University
College of Business and Economics
621 Taylor Street
Bethlehem, PA 18015
(610) 758-3418
URL: <http://www.lehigh.edu/business>
*GMAT: 617
*GPA: 3.2

Penn State University – Harrisburg
School of Business Administration
777 W. Harrisburg Pike
Middletown, PA 17057-4898
(717) 948-6250
URL: <http://www.hbg.psu.edu/sbus>
*GMAT: 540
*GPA: 3.3

Penn State University – University Park
Mary Jean and Frank P. Smeal College of Business Admin
220 Business Administration Building
University Park, PA 16802-3603
(814) 863-0474
URL: <http://www.smeal.psu.edu/mba>
*GMAT: 646
*GPA: 3.2

Purdue University – Calumet
School of Management
2200 169 Street
Hammond, IN 46323-2094
(219) 989-3150
GMAT: 551
GPA: 2.6

St. Joseph's University
Erivan K. Haub School of Business
5600 City Avenue
Philadelphia, PA 19131
(610) 660-1695
URL: www.sju.edu/hsb
*GMAT: 530
*GPA: 3.3

Temple University
Fox School of Business and Management
1515 Market Street
Speakman Hall Suite 400
Room 5
Philadelphia, PA 19102
(215) 204-8732
URL: <http://www.fox.temple.edu/>
*GMAT: 652
*GPA: 3.5

University of Pennsylvania
Wharton School
3730 Walnut Street
420 Jon M. Hunstman Hall
Philadelphia, PA 19104-6340
(215) 898-6183
URL: <http://www.wharton.upenn.edu/mba>
*GMAT: 715
*GPA: 3.5

University of Pittsburgh
Joseph M. Katz Graduate School of Business
301 Mervis Hall
Pittsburgh, PA 15260
(412) 648-1700
URL: <http://www.katz.pitt.edu>
*GMAT: 626
*GPA: 3.24

University of Scranton
Program in Business Administration
The Graduate School
O'Hare Hall
Scranton, PA 18510-4632
(570) 941-7600
URL: <http://www.academic.Scranton.edu/department/MBA/>
*GMAT: 519
*GPA: 3.33

Villanova University
College of Commerce and Finance
800 Lancaster Avenue
Bartley Hall Suite 1074
Villanova, PA 19085-1699
(610) 519-3123
URL: <http://www.gradbusiness.villanova.edu>
*GMAT: 610
*GPA: 3.3

Widener University
School of Business Administration
One University Place
Chester, PA 19013-5792
(610) 499-4305
URL: <http://muse.widener.edu/SBA/Mba.html>
*GMAT: 482
*GPA: 3.2

RHODE ISLAND

Bryant University
Graduate School
1150 Douglas Pike
Smithfield, RI 02917-1284
(401) 232-6230
URL: <http://www.bryant.edu>
*GMAT: 555
*GPA: 3.1

University of Rhode Island
College of Business Administration
Ballentine Hall
Seven Lippitt Road
Kingston, RI 02881-0802
(401) 874-4241
URL: <http://www.cba.uri.edu/cba/graduate/>
*GMAT: 576
*GPA: 3.3

SOUTH CAROLINA

The Citadel, The Military College of South Carolina
Citadel Graduate College
171 Moultrie Street
Charleston, SC 29409
(843) 953-5096
URL: <http://www.citadel.edu/badm/ba/mba/index.html>
*GMAT: 491
*GPA: 3.1

Clemson University
College of Business and Behavioral Science
124 Surrine Hall
Box 341315
Clemson, SC 29634-1315
(864) 656-3975
URL: <http://business.clemson.edu/>
*GMAT: 610
*GPA: 3.4

Francis Marion University
School of Business
Box 100547
Florence, SC 29501-0547
(843) 661-1436
URL: <http://alpha1.fmarion.edu/~mba/>
*GMAT: 450
*GPA: 3.0

University of South Carolina
The Darla Moore School of Business
1705 College Street
Columbia, SC 29208
(803) 777-6749
URL: <http://mooreschool.sc.edu>
*GMAT: 616
*GPA: 3.34

TENNESSEE

Belmont University
Jack C. Massey Graduate School of Business
1900 Belmont Boulevard
Nashville, TN 37212-3757
(615) 460-6480
URL: <http://massey.belmont.edu>
*GMAT: 520
*GPA: 3.22

East Tennessee State University
College of Business and Technology
PO Box 70699
Johnson City, TN 37614
(423) 439-5314
URL: <http://www.etsu.edu/cbat/>
*GMAT: 535
*GPA: 3.25

Middle Tennessee State University
College of Business
MTSU Box 290
Murfreesboro, TN 37132
(615) 898-2964
URL: <http://www.mtsu.edu/~business/index.html>
*GMAT: 510
*GPA: 3.1

Tennessee Technological University
College of Business Administration
TTU Box 5023
Cookeville, TN 38505
(931) 372-3600
URL: <http://www2.tntech.edu/mba>
*GMAT: 530
*GPA: 3.31

University of Memphis
Fogelman College of Business and Economics
Dean's Office Room 426
Memphis, TN 38152
(901) 678-3721
URL: <http://fcbe.memphis.edu/>
*GMAT: 550
*GPA: 3.2

University of Tennessee – Chattanooga
College of Business Administration
Department 5305
615 McCallie Avenue
Chattanooga, TN 37403-2598
(423) 425-4666
URL: <http://www.utc.edu/academics/business>
*GMAT: 522
*GPA: 3.2

University of Tennessee – Knoxville
College of Business Administration
527 Stokely Management Center
Knoxville, TN 37996-0552
(865) 974-5033
URL: <http://bus.utk.edu>
*GMAT: 600
*GPA: 3.2

University of Tennessee – Martin
College of Business and Public Affairs
310 Administrative Building
Martin, TN 38238-1015
(731) 881-7012
URL: <http://www.utm.edu/departments/soba/>
*GMAT: 492
*GPA: 3.48

Vanderbilt University
Owen Graduate School of Management
MBA Admissions
401 21st Avenue, S.
Nashville, TN 37203
(615) 342-6469
URL: <http://mba.vanderbilt.edu/>
*GMAT: 656
*GPA: 3.3

TEXAS

Baylor University
Hankamer School of Business
One Bear Place
PO Box 98013
Waco, TX 76798-8013
(254) 710-3718
URL: <http://www.baylor.edu/business>
*GMAT: 608
*GPA: 3.43

Rice University
Jesse H. Jones Graduate School of Management
PO Box 2932
Houston, TX 77252-2932
(888) 844-4773
URL: <http://jonesgsm.rice.edu>
*GMAT: 667
*GPA: 3.29

St. Mary's University
Bill Greehey School of Business
One Camino Santa Maria
San Antonio, TX 78228-8607
(210) 431-2027
URL: <http://www.stmarytx.edu/mba>
GMAT: 583
GPA: 3.65

Sam Houston State University
College of Business Administration
Box 2056
Huntsville, TX 77341-2056
(936) 294-1239
URL: <http://www.shsu.edu/mba/>
*GMAT: 488
*GPA: 3.3

Southern Methodist University
Cox School of Business
PO Box 750333
Dallas, TX 75275-0333
(214) 768-1214
URL: <http://mba.cox.smu.edu/>
*GMAT: 642
*GPA: 3.22

Texas State University- San Marcos
Emmett & Miriam McCoy College of Business Administration
601 University Drive
San Marcos, TX 78666
(512) 245-3591
URL: <http://www.business.swt.edu/>
*GMAT: 560
*GPA: 3.2

Stephen F. Austin State University
College of Business
PO Box 13004
Nacogdoches, TX 75962-3004
(936) 468-3101
URL: <http://www.cob.sfasu.edu>
*GMAT: 493
*GPA: 3.0

Texas A&M International University
College of Business Administration
5201 University Boulevard
Laredo, TX 78041-1900
(956) 326-2202
URL: <http://www.tamui.edu/coba/ogss>
*GMAT: 513
*GPA: 3.33

Texas A & M University – College Station
Mays Business School
Mailstop 4117
390 Wehner Building
College Station, TX 77843-4117
(979) 845-4714
URL: <http://mba.tamu.edu>
*GMAT: 643
*GPA: 3.39

Texas A & M University – Commerce
College of Business and Technology
PO Box 3011
Commerce, TX 75429-3011
(903) 468-3197
URL: <http://www.tamu-commerce.edu/graduateprograms>
GMAT: 500
GPA: 3.2

Texas A & M – Corpus Christi
College of Business Administration
6300 Ocean Drive #5808
Corpus Christi, TX 78412-5808
(361) 825-2655
URL: <http://cob.tamucc.edu>
*GMAT: 482
*GPA: 3.2

Texas Christian University
M.J. Neely School of Business
PO Box 298540
Fort Worth, TX 76129
(817) 257-7531
URL: <http://www.mba.tcu.edu>
*GMAT: 610
*GPA: 3.2

Texas Southern University
Jesse H. Jones School of Business
3100 Cleburne Avenue
Houston, TX 77004-4584
(713) 313-7309
URL: <http://www.tsu.edu/academics/business/>
*GMAT: 457
*GPA: 3.07

Texas Tech University
Jerry S. Rawls College of Business Administration
PO Box 42101
Lubbock, TX 79409-2101
(806) 742-0221
URL: <http://mba.ba.ttu.edu>
*GMAT: 538
*GPA: 3.3

University of Houston
Bauer College of Business
334 Melcher Hall
Room 330
Houston, TX 77204-6021
(713) 743-4601
URL: <http://www.bauer.uh.edu/>
*GMAT: 590
*GPA: 3.2

University of Houston – Clear Lake
School of Business and Public Administration
2700 Bay Area Boulevard
Houston, TX 77058-1098
(281) 283-3112
URL: <http://www.uhcl.edu/bpa>
*GMAT: 502
GPA: 3.15

University of North Texas
College of Business Administration
PO Box 311160
Denton, TX 76203-1160
(940) 369-8977
URL: <http://www.coba.unt.edu/advising/mba/>
*GMAT: 520
*GPA: 3.1

University of Texas – Arlington
College of Business Administration
UTA Box 19376
Arlington, TX 76019-0376
(817) 272-3005
URL: <http://www2.uta.edu/gradbiz>
*GMAT: 540
*GPA: 3.3

University of Texas – Austin
Programs in MBA
1 University Station, B6004
Austin, TX 78712-0205
(512) 471-7698
URL: <http://mba.mcombs.utexas.edu>
*GMAT: 672
*GPA: 3.3

University of Texas – Dallas
School of Management
800 West Campbell Road
Richardson, TX 75083-0688
(972) 883-6191
URL: <http://som.utdallas.edu/>
*GMAT: 586
*GPA: 3.3

University of Texas – San Antonio
College of Business
6900 N. Loop 1604, W.
San Antonio, TX 78249-0631
(210) 458-4641
URL: <http://business.utsa.edu>
*GMAT: 603
*GPA: 3.21

University of Texas – Pan American
College of Business Administration
1201 W. University Drive
Edinburgh, TX 78539
(956) 381-3661
URL: <http://www.coba.panam.edu>
*GMAT: 460
*GPA: 3.1

UTAH

Brigham Young University
Marriott School of Management
W437 TNRB
Provo, UT 84602-3184
(801) 422-3500
URL: <http://marriottschool.byu.edu/mba>
*GMAT: 673
*GPA: 3.52

University of Utah
David Eccles School of Business
1645 E. Campus Center Drive
Room 401
Salt Lake City, UT 84112-9301
(801) 581-7785
URL: <http://www.business.utah.edu/go/masters>
*GMAT: 611
*GPA: 3.0

Weber State University
John B. Goddard School of Business and Economics
3810 University Circle
Ogden, UT 84408-3801
(801) 626-7308
URL: <http://goddard.weber.edu/>
*GMAT: 569
*GPA: 3.4

VERMONT

University of Vermont
School of Business Administration
55 Colchester Avenue
101 Kalkin Hall
Burlington, VT 05405
(802) 656-4119
URL: <http://www.bsad.uvm.edu/academics/degree+programs/mba/message+from+the+director.htm>
*GMAT: 574
*GPA: 3.36

VIRGINIA

College of William and Mary
School of Business
PO Box 8795
Williamsburg, VA 23187-8795
(757) 221-2900
URL: <http://business.wm.edu>
*GMAT: 600
*GPA: 3.17

George Mason University
School of Management
4400 University Drive
Mail Stop 5A2
Fairfax, VA 22030
(703) 993-2136
URL: <http://www.som.gmu.edu>
*GMAT: 598
*GPA: 3.1

Old Dominion University
College of Business and Public Administration
1026 Constant Hall
Norfolk, VA 23529
(757) 683-3585
URL: <http://www.odu-cbpa.org/>
*GMAT: 550
*GPA: 3.25

Radford University
College of Business and Economics
PO Box 6956
Radford, VA 24142
(540) 831-5185
URL: <http://www.radford.edu/~rumba>
*GMAT: 520
*GPA: 3.2

University of Richmond
Richard S. Reynolds Graduate School
Richmond, VA 23173
(804) 289-8553
<http://business.richmond.edu/mba/index.html>
*GMAT: 587
*GPA: 3.2

University of Virginia
Darden Graduate School of Business Administration
PO Box 6550
Charlottesville, VA 22906
(434) 924-7281
URL: <http://www.darden.virginia.edu>
*GMAT: 693
*GPA: 3.35

Virginia Commonwealth University
School of Business
301 West Main Street
PO Box 844000
Richmond, VA 23284-4000
(804) 828-4622
URL: <http://www.gsib.bus.vcu.edu/>
*GMAT: 567
*GPA: 3.2

Virginia Polytechnic Institute and State University
Pamplin College of Business
1044 Pamplin Hall (0209)
Blacksburg, VA 24061
(540) 231-6152
URL: <http://www.cob.vt.edu/>
*GMAT: 620
*GAP: 3.2

WASHINGTON

Eastern Washington University
College of Business Administration and Public Administration
668 N. Riverpoint Boulevard
Suite A
Spokane, WA 99202-1677
(509) 358-2270
URL: <http://www.cbpa.ewu.edu>
*GMAT: 510
*GPA: 3.37

Gonzaga University
School of Business Administration
502 East Boone Avenue
Spokane, WA 99258-0009
(509) 313-4622
URL: <http://www.jepson.gonzaga.edu/graduate>
*GMAT: 579
*GPA: 3.24

Pacific Lutheran University
School of Business
Tacoma, WA 98447
(253) 535-7244
URL: <http://www.plu.edu/~busa/mba>
*GMAT: 530
*GPA: 3.3

Seattle Pacific University
School of Business and Economics
3307 Third Avenue, W.
Suite 201
Seattle, WA 98119-1950
(206) 281-2753
URL: <http://www.spu.edu/sbe>
*GMAT: 529
*GPA: 3.33

Seattle University
Albers School of Business and Economics
901 12th Avenue
P.O. Box 222000
Seattle, WA 98122-1090
(206) 296-2000
URL: <http://www.seattleu.edu/asbe>
*GMAT: 586
*GPA: 3.36

University of Washington
Michael G. Foster School of Business
Box 353200
110 Mackenzie Hall
Seattle, WA 98195-3200
(206) 543-4661
URL: <http://www.washington.edu>
*GMAT: 672
*GPA: 3.3

Washington State University
College of Business and Economics
P.O. Box 644744
Pullman, WA 99164-4744
(509) 335-7617
URL: <http://www.cbe.wsu.edu/graduate>
*GMAT: 540
*GPA: 3.4

Western Washington University
College of Business and Economics
516 High Street
Bellingham, WA 98225-9072
(360) 650-3825
URL: <http://www.cbe.wvu.edu/mba>
*GMAT: 562
*GPA: 3.33

WEST VIRGINIA

West Virginia University
College of Business and Economics
PO Box 6025
Morgantown, WV 26506
(304) 293-7810
URL: <http://www.be.wvu.edu>
*GMAT: 578
*GPA: 3.3

WISCONSIN

Marquette University
Graduate School of Management
Straz Hall Suite 275
PO Box 1881
Milwaukee, WI 53201-1881
(414) 288-8064
URL: <http://www.marquette.edu/mba>
*GMAT: 578
*GPA: 3.24

University of Wisconsin – Eau Claire
College of Business
PO Box 4004
Eau Claire, WI 54702-4004
(715) 836-4644
URL: <http://www.uwec.edu/COB/programs/mba/framembahome.htm>
*GMAT: 540
*GPA: 3.3

University of Wisconsin – La Crosse
College of Business Administration
1725 State Street
La Crosse, WI 54601-3742
(608) 785-8067
URL: <http://www.uwlax.edu/ba/graduate>
*GMAT: 525
*GPA: 3.1

University of Wisconsin – Madison
Wisconsin School of Business
975 University Avenue
2400 Grainger Hall
Madison, WI 53706-1323
(608) 262-4000
URL: <http://www.bus.wisc.edu/graduateprograms>
*GMAT: 666
*GPA: 3.36

University of Wisconsin – Milwaukee
Sheldon B. Lubar School of Business
PO Box 742
Milwaukee, WI 53201-0742
(414) 229-5403
URL: <http://www.uwm.edu/dept/business/>
*GMAT: 555
*GPA: 3.22

University of Wisconsin – Oshkosh
College of Business Administration
800 Algoma Boulevard
Oshkosh, WI 54901
(920) 424-1436
URL: <http://www.uwosh.edu/coba>
*GMAT: 540
*GPA: 3.1

University of Wisconsin – Parkside
School of Business and Technology
900 Wood Road
Box 2000
Kenosha, WI 53141-2000
(262) 595-2046
URL: <http://www.uwp.edu/academic/business.technology>
*GMAT: 500
*GPA: 3.0

University of Wisconsin – Whitewater
College of Business and Economics
Carlson Hall
Whitewater, WI 53190
(262) 472-1945
URL: <http://www.uww.edu/business/>
*GMAT: 482
*GPA: 3.1

WYOMING

University of Wyoming
College of Business -Dep #3275 -1000 East University Avenue
Laramie, WY 82071
(307) 766-2449
URL: <http://business.uwyo.edu/mba>
*GMAT: 500
*GPA: 3.3

Timetable and Checklist for Pre-MBA Students

Freshman Year:

- _____ Attend Freshman Academic Orientation & Pre-MBA Orientation & Graduate Information Sessions.
- _____ Read the on-line Pre-MBA Manual.
- _____ Register with Dr. Lewis in 104 Merrick, we will code you Pre-MBA for our e-mail list serve.
- _____ Investigate undergraduate activities and get involved (go to 104 Merrick for a list of the School of Business student organizations).
- _____ Participate in UM activities such as the Fall Ethics Debate (sponsored by the Business Law-Ethics Society)
- _____ Upload your resume on the Toppel Career Center CaneZone computer system.
- _____ Start volunteering or working part-time in a business related position.
- _____ As a first year student, your most important task is to make a successful adjustment to the rigors of college and begin building a record of academic achievement.

Freshman Year Summer:

- _____ Find a paid part-time or full-time job or internship. If you do not need to work for financial reasons, try to find an unpaid internship or volunteer position. (Many non-profit organizations need volunteers to do business related tasks).
- _____ All students are encouraged to read books, journals, etc. concerning their field of interest. Join a professional business organization (student chapter) and attend local, state and national events to network. Read the Pre-MBA bibliography and visit websites.
- _____ Begin your GMAT study regimen in the summer following your freshman year. Buy the Official GMAT Study Guide from the UM Bookstore or order it directly from Educational Testing Service (ETS) at www.MBA.com. Go to www.MBA.com and take the sample *GMAT PREP* tests.

Sophomore Year:

- _____ Continue to build your record of academic achievement.
- _____ Read the on-line Pre-MBA Manual.
- _____ Attend Fall and Spring Undergraduate Graduate School Information Sessions.
- _____ Begin to research different MBA programs.
- _____ Begin to research different careers you can have with your undergraduate business degree and an MBA degree.
- _____ Continue to volunteer or work in a business related position.
- _____ Take part in extracurricular activities, take a leadership role.
- _____ Update your resume at the Toppel Career Center.
- _____ Attend events sponsored by the Toppel Center such as the Fall and Spring Career Expo.

Sophomore Year Summer:

- _____ Find a paid part-time or full-time job or internship. If you do not need to work for financial reasons, try to find an unpaid internship or volunteer position. (Many non-profit organizations need volunteers to do business related tasks).
- _____ All students are encouraged to read books, journals, etc. concerning their field of interest. Join a professional organization (student chapter) and attend local, state and national events to network.
- _____ Continue your GMAT study regimen by working in the Official Guide for GMAT Review by ETS. Go to www.MBA.com and take the sample *GMAT PREP* tests.

Junior Year:

- _____ Read the on-line Pre-MBA Manual.
- _____ Make an appointment with Dr. Lewis in 104 Merrick for advice about graduate school.
- _____ Attend Fall and Spring Undergraduate Graduate School Information sessions.
- _____ Attend the Fall MBA World Tour: Saturday, September 24, 2011 - Four Seasons Hotel Downtown Miami, <http://www.topmba.com/qs-world-mba-tour/north-america/miami>
- _____ Continue to research different MBA programs and look up MBA programs on-line.
- _____ Go to www.MBA.com and take the sample GMAT test. Your score should be 600 or higher. Continue to study using the Official GMAT Study Guide (available at the UM bookstore).
- _____ Visit the University of Miami Toppel Career Center for information and workshops concerning the many careers you can have with your business education. They also sponsor Graduate Admission Fairs. Attend Junior Orientation and other programs.
- _____ Attend the Fall and Spring Career Expo to line up an internship or job for the summer.
- _____ Continue to volunteer or work in a business related position.
- _____ Update your resume at Toppel Career Center, so you will have it to give to professors when you ask them to write your letter(s) of recommendation in your senior year.

Junior Year Summer:

- _____ Request MBA program applications and catalogs.
- _____ Read GMAT Registration information
- _____ If you are in Miami for the summer, register for a School of Business GMAT small group tutorial workshop. Go to www.MBA.com and take the sample *GMAT PREP* tests; aim to score over 630.
- _____ Plan to register for and take the GMAT in the beginning of your senior year.
Note: the GMAT score is usually valid for 5 years.
- _____ Compose a schedule of MBA program application deadlines.
- _____ Visit different MBA programs; make an appointment ahead of your trip.
- _____ All students are encouraged to read books, journals, etc. concerning their field of interest. Join a professional business organization (student chapter) and attend local, state and national events to network.

Senior Year:

- _____ Read the on-line Pre-MBA Manual.
- _____ Attend Fall and Spring Undergraduate Graduate School Information sessions.
- _____ Attend the Fall MBA World Tour: Saturday, September 24, 2011 - Four Seasons Hotel Downtown Miami, <http://www.topmba.com/qs-world-mba-tour/north-america/miami>
- _____ Attend Graduate School Admission Fairs sponsored by Toppel
- _____ Make an appointment with Dr. Lewis to get helpful advice about the MBA application process. **Your MBA applications should be submitted by December if you are planning to enroll the following August.** This will enable you to have the best opportunity to be accepted and to compete for scholarships and graduate assistantships. Some programs may have early decision deadlines.
- _____ **Go to www.mba.com and take the sample *GMAT PREP* tests. If your score is below 630, see Dr. Lewis concerning School of Business GMAT small group tutoring workshops. Continue to study using the Official GMAT Study Guide.**
- _____ Plan to register for and take the GMAT in your senior year. The GMAT score is usually valid for 5 years.
- _____ Write your personal statement, part of the MBA application, and have it critiqued by the Writing Center.
- _____ Make arrangements for 1-2 faculty members and your work/internship supervisor to write you a letter of recommendation (for graduate school or for a work reference).
- _____ Join and take a leadership role in professional business organizations and attend local, state and national events to network. Visit professional business organizations websites for job postings.
- _____ Complete financial aid applications (FAFSA) as soon as possible after January 1.
- _____ Follow-up and make certain each MBA program to which you are applying has a complete admission and financial aid file for you.
- _____ Visit MBA programs to which you were accepted to help in making your final decision.
- _____ Send the MBA program which you have decided to attend a final transcript indicating your graduation.

After Graduation:

- _____ When you receive your Business Miami magazine, keep in touch with the School of Business Alumni Office. If you have news that you would like to share with your friends and classmates call us at: 305-284-4052 or fax 305-284-1569, businessalumni@miami.edu. Website: www.bus.miami.edu
- _____ Get connected, receive E-Alumni Connections, which is the University of Miami Alumni Association's weekly electronic newsletter. Sign up at www.miami.edu/alumni
- _____ Get connected, sign up on www.miamialumni.net, which is the alumni directory.
- _____ If you live in South Florida, attend School of Business Alumni events such as Homecoming activities (this is a great way to network).
- _____ If you live outside of South Florida, attend School of Business Alumni and University of Miami Alumni events in your area go to: www.miami.edu/alumni and look for upcoming national events.

UNIVERSITY OF MIAMI

SCHOOL of BUSINESS
ADMINISTRATION



PRE-MBA MANUAL

2011 - 2012

For complete information go to www.mba.com

" The Mission of the University of Miami School of Business is to provide an environment in which the creation and dissemination of business knowledge can flourish. The School continues to build on its competitive advantages of cultural diversity, geographic location, and outstanding faculty to improve its programs and become nationally recognized as a premier school of business."