

CAITLIN CAVANAUGH

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EDUCATION

University of Miami

Coral Gables, FL

Bachelor of Science in Business Administration:

Expected May 2019

Majors in Finance and Global Business, Minors in Business Analytics and Spanish

- **GPA:** 3.94/4.0
- **Honors:** Global Business Studies Program, Foote Fellow Honors Program, Innovation and Research Forum 1st Place Freshman Winner, 2017 Citi Economics Case Competition Finalist
- **Relevant Coursework:** Calculus, Business Law for Spanish Speakers, Finance, Business Analytics, Business Technology, Financial Accounting, Statistics, Business in Latin America for Spanish Speakers

WORK & LEADERSHIP EXPERIENCE

Morgan Stanley- The Schultz Group

Miami Beach, FL

Financial Analyst Intern

May 2017- Present

- Research performance results of stocks, ETFs, and mutual funds, evaluate investment vehicles for inclusion or removal from portfolios, determine strategies for additional income and growth generation via Bloomberg screenings and Bloomberg Data Excel functions, and present results through charts, pivot tables, and graphs
- Review client performance reports, display portfolio performance to maximize client understanding and allow for decision making regarding future sale and purchase of securities, and organize logistical steps to assure statements and other firm communications comply with regulatory and firm requirements
- Participate in market update meetings regarding sector, security, or fund performance and trends, then thoroughly outline key points in concise, written summaries

TAMID Group

Coral Gables, FL

Consulting Analyst

February 2017- Present

- Collaborate with team to complete consulting and financial plans for Israeli start-ups such as AerialGuard
- Conduct extensive market research and analysis, then communicate results directly to executives through PowerPoint presentations and comprehensive deliverable reports in order to facilitate decision making

Cavanaugh Partners

Delray Beach, FL

Finance/Accounting Assistant

May 2016 - August 2016

- Investigated financial data for a \$120 million, seven-entity merger using Microsoft Excel in order to organize, calculate, and display cost and revenue summary models, each containing up to eight quarters of information
- Performed data cleansing and reconciliation of accounting documents relating to company financials

Delta Gamma Fraternity

Coral Gables, FL

Honor Board and Director of Spirit

October 2016 - Present

- Elected by the chapter to ensure compliance at social and philanthropic events and in members' daily lives
- Motivated sisters to become more involved with the signature annual philanthropy event, which raised over \$50,00 for Service for Sight, the highest ever raised by the Beta Tau chapter

Dr. Yadong Luo Ph. D. (UM Management Department)

Coral Gables, FL

Researcher

September 2016 - May 2017

- Constructed financial data reports pertaining to global worldwide governance within the Global Top 500 publicly traded corporations and their subsidiaries using Mergent Online and Microsoft Excel
- Revised and edited substantial research papers for Professor Luo to ensure cohesiveness and concision

Jonathan Kroner Law Office

Miami, FL

Case Research and Data Analysis Assistant

October 2015 - January 2017

SKILLS, ACTIVITIES, & INTERESTS

Languages: Conversational Spanish (Read, write, speak- will advance skills during Spring 2018 study and internship abroad experience)

Certifications: Bloomberg Terminal Certified (BMC course)

Computer Skills: Microsoft Office (advanced Excel, Word, PowerPoint), Lexis Nexis, Mergent Online, R

Extracurricular: Fine Arts (Painting, Bronze-casting), Classical Piano, Travel and Culture (traveled or studied in Panama, Italy, Ireland, London, and Spain), Captain of nationally-ranked competitive cheerleading team (2015)

Activities: Monthly volunteer at the Lighthouse for the Blind, Annual volunteer at Camp Fatima of New Jersey, Target Canes