

Joseph Esposito

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EDUCATION

University of Miami

Bachelor of Science in Business Administration

Coral Gables, Florida

Expected Graduation May 2020

- **GPA:** 3.88 / 4.0
- **Honors:** President's Scholarship, Dean's List, President's Honor Roll, 2018 Bermont Carlin Scholar
- **Relevant Coursework:** Finance, Economics, Statistics, Business Analytics, Accounting

WORK & LEADERSHIP EXPERIENCE

Design History, Salty Inc.

Accounting and Operations Intern

New York, New York

May– August 2017

- Maintained invoices, bills of lading, and purchase orders while organizing and inputting entries into the corporate database to provide employees and other business units informational access
- Analyzed customers' credit lines, amounts owed, and prior purchases to approve or reject orders while communicating with overseas factories
- Assisted CEO in inventory projects, including the assessment of current merchandise, future orders, and potential customers
- Notified CFO of ticketing and barcode errors from vendor and filed chargebacks based on these errors

Cold Stone Creamery

Operational and Financial Manager

Fort Lauderdale, Florida

March 2017 - Present

- Analyzed product inventory, product creation and development, produce orders, machine specifications, in addition to uniform and merchandise purchases
- Collaborated with other managers regarding training guides, product development, previous and current formulas, and delivery improvements
- Prepared complex invoices, maintained accounting information, billing payments, and final deadlines, delegated payroll specifications, and supported new employees
- Accessed remote login software to carry out general business functions and enforce store security, and enhanced store branding through electronic advertisements

Wine and Whiskey Country

Store Attendant

Morris Plains, New Jersey

December 2016 – January 2017

- Participated in product placement, stocking, identification of product replenishment requirements, stale inventory, and confirmation of accuracy of pricing
- Communicated with customers with regards to product requirements, cost expectations, inventory options, and appropriation of particular products for specific customer requirements
- Handled collection of payments, including cash and credit payments, and resolved customer questions or concerns

Morris Plains Community Pool

Head Lifeguard and Maintenance Manager

Morris Plains, New Jersey

May 2014 – August 2016

- Supervised swimmers and other lifeguards to ensure compliance with pool policies and procedures, addressing violations with swimmers and ensuring overall safety and well-being of visitors
- Practiced rescues and trained in life saving skills in the event of drowning or physical disturbances utilizing buoys, first aid, and CPR
- Taught swimming lessons and general pool education to community members to build compliance awareness for risks and to improve overall member utilization of pool facilities
- Cleaned and sanitized pool facilities to maintain a clean, safe, and enjoyable pool environment

ACTIVITIES & INTERESTS

- **Activities:** TAMID Consulting and Investment, Pi Kappa Alpha Vice President, Executive Team Leader
- **Proficiencies:** Excel (VLOOKUP and Pivot Tables), PowerPoint
- **Interests:** Weight Lifting, Nutrition, Water Sports, Community Service