

Kyle W. Kingma

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EDUCATION

University of Miami

Coral Gables, Florida

Bachelor of Science in Business Administration

May 2019

Majors in Finance and Economics

• **GPA:** 3.92

• **Honors:** Provost's Honor Roll; Dean's List; Presidential Scholarship; Iron Arrow Sophomore Leadership Award Nominee; Bermont/Carlin Scholar; Western Michigan Christian Valedictorian

• **Relevant Coursework:** Principles of Financial Accounting; Managerial Accounting; Fundamentals of Finance; Statistical Methods & Quality Control; Applied Probability & Statistics; Calculus I & II; Investment & Securities Markets; Intermediate Financial Management; Micro Economic Theory

WORK & LEADERSHIP EXPERIENCE

Citigroup Inc.

Manhattan, New York

Incoming Capital Strategies Summer Analyst

June 2018 – August 2018

Mercantile Bank of Michigan

Grand Rapids, Michigan

Commercial Loan Clerk Intern

June 2017 – August 2017

• Compiled data from 200 apartment projects across the state to track occupancy rates, price per square foot, and market saturation to better understand market trends in respective regions

• Forecasted future mixed-use and apartment developments coming online to show market growth and exposure to risk that will be used for due diligence by commercial lenders analyzing future financing projects

• Created an in-depth report by drilling data by region, year of construction or renovation, and apartment layout to understand present-day trends and deliver findings to senior lenders and upper-level management

Hyperion Council

Coral Gables, Florida

Secretary General

January 2017 – Present

• Lead 20 fellow undergraduate students in weekly meetings aimed to help consult local and international businesses and non-profits regarding new ventures and improved business strategies

• Create a multi-stepped plan that focused on raising funds, organizing logistics, and implementing volunteers to effectively construct houses abroad for a Latin American based non-profit

• Construct a business plan to assist a NGO in Lima, Peru by conducting demographic research, utilizing social media analytics, and dissecting profit drivers to build brand recognition and increase sales

University of Miami Alumni Association

Coral Gables, Florida

President of Student Alumni Ambassadors

August 2015 - Present

• Elected to lead 35 students to promote philanthropy on campus contributing to \$30,000 in scholarships as well as act as a liaison between the student body and the University of Miami Alumni Board of Directors

• Organize and volunteer at alumni events to build long-term relationships with donors to the University and educate alumni about endowments, operating revenue, gifts and trusts

• Coordinate an annual formal dinner that invites 12 distinguished alumni to network with 75 of our best and brightest students as well as oversee a bi-annual event that hosts over 500 students

Miami Business School

Coral Gables, Florida

Executive Teaching Assistant

August 2016 – Present

• Supervise 5 teaching leaders and 40 freshmen in a bi-weekly course on cultural competency in the global workplace and building a personal brand

• Act as a liaison between the administration and faculty of the business school and the incoming freshman to assist with a seamless transition into the business world and university experience

TECHO

Buenos Aires, Argentina

Exchange Participant

June 2016 – July 2016

• Utilized cross cultural skills to work with employees and volunteers of several nationalities in order to effectively organize information and help provide funding for home building projects

• Conducted inquiries and surveys in low-income neighborhoods to analyze findings about the income, literacy rates, nationality, and health statistics to project economic outlook in particular communities to locate new clients

SKILLS & ACTIVITIES

Technical Skills: Microsoft Office, NetDocuments, Salesforce

Activities: University of Miami Debate Team – Treasurer, Distraction Magazine – Business Manager, Aviation Club – Cofounder & Treasurer, Senior Send-off Committee, Alumni Board of Directors Student Representative, Homecoming Executive Committee, Miami Business School Council of Presidents

Interests: Fishing, Boating, Basketball, Traveling, Surfing, College Football