



# MIAMI

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## BUSINESS SCHOOL

## MBS – Staff Advisory Committee | MINUTES

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Meeting date | time 5/17/2018 | 9:30am | Meeting location Strauss Conference Room

Meeting called by MBS - SAC

Type of meeting Follow-up

Facilitator Aurora Goicochea

Attendees: Robert Becht, Gabrielle Chudnoff, Aurora Goicochea, Valeriya Gorelova, Justin Gutierrez, Evaline Fornino, Teresa Brown, and Ashley Price Swick

### AGENDA TOPICS

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Presenter *Robert Becht*

Discussion Conversation – Vision for SAC and provide transparency to MBS employees such as events and training sessions across the university. The group should be a voice for employees and platform to share best practices.

Action items	Person responsible	To Do
Monthly celebrations – to start in the Fall	Aurora	Distribute email
MBS International Celebration – June 14 <sup>th</sup> from 11 am to 1pm	Aurora	Distribute email and discuss budget.
Employees to wear their favorite country t-shirt to show support for the World Cup.		

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Presenter | *Aurora Goicochea*

How do we add value to the staff experience at MBS?

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Action items	Person responsible	To Do
Website Committee– We are looking for 2 more volunteers to be part of the Website Committee. Valeriya would be responsible for the technical aspect of the website and the 2 volunteers would be responsible for adding content, provide feedback on layout, along with administrative rights to the site for updates.	Valeriya Gorelova	Set-up meeting time

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*Proposal – LinkedIn – MBS SAC Group and profile review for employees along with professional headshots*

Discussion Conversation – This initiative will add value to the employee and brand awareness to MBS. A great opportunity to enhance online professional profile of our employees. Another opportunity for employees to share their network and highlight skill sets.

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Action items	Person responsible	To Do
Create a SAC group within the MBS profile	Valeriya Gorelova	Provide an update in June
LinkedIn Workshop – projected prior to the Fall	Teresa Brown	Provide an update in June

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